



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, JANUARY 10, 2018 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at 7:02 p.m. The Pledge of Allegiance was led by Mayor Wallace. Roll was called.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch,

Also present: Matthew Williams, Jennifer Fuller, Thomas Benavidez, Attorney, Chief Jim Thies, Dr. Jim Johnson, Jim Halterman and Suzanne Harvey.

The invocation was offered by Elder James Thomas.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments offered at this time.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Work Session held on December 13, 2018.
- C.2 Consider approval of the minutes of the Regular Council meeting held December 13, 2018.
- C.3 Consider approval of the Invoice Payment Approval Report in the amount of \$ 128,303.23
- C.4 Consider acceptance of letter from HCSC Management, LLC advising their intent to cease operations of the Huachuca City Senior Center.
- C.5 Authorize the declaration as surplus property the following Item(s), to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - a. 2005 Ford F250 Pickup VIN/1FTSW20555EB73070
 - b. 2002 GMC/Heil Garbage Truck VIN/1GDP7C1C12J502321
 - c. 1996 Dodge Dump Truck VIN/1B6MC3652TS692711
 - d. 1994 White/GMC Garbage Truck VIN/4V2DAFMDXRN680047
 - e. 323 300 gallon garbage cans
 - f. 186 95 gallon garbage cans

Motion: Consider Approval of Consent Agenda, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Councilor Welsch advised C.4 should read 'letters'.

Motion: Consent agenda, **Action:** Approve, **Moved by Johann Wallace, Seconded by Donna Johnson.**
Motion passed unanimously.

As there were Resolutions that needed to be adopted prior to Ordinances being enacted, Mayor Wallace addressed New Business, Items E.2, E.3 and E.4. These Resolutions were adopted under one motion.

- E.2 Discussion and/or Action [Dr. Jim Johnson]: Consider adoption of Resolution 2019-01, A RESOLUTION OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS "2018 SIGN REGULATIONS."
- E.3 Discussion and/or Action [Dr. Jim Johnson]: Consider adoption of Resolution 2019-02, A RESOLUTION OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS "2018 MANUFACTURED HOME PARKS REGULATIONS."

- E.4 Discussion and/or Action [Dr. Jim Johnson]: Consider adoption of Resolution 2019-03, A RESOLUTION OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS "2018 RECREATIONAL VEHICLE PARKS REGULATIONS."

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Cynthia Butterworth.**

There was neither discussion nor questions by Council on these items.

Motion: Adopt Resolutions 2019-01, 2019-02 and 2019-03, **Moved by Johann Wallace, Seconded by Donna Johnson.**

Motion passed unanimously.

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Dr. Jim Johnson] Second required reading and Adoption of Ordinance 2019-01, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.10 "DEFINITIONS" AND CHAPTER 18.100 "SUPPLEMENTAL REGULATIONS," SECTION 18.100.210 "HOME OCCUPATIONS" TO CLARIFY THAT HOME OCCUPATIONS REQUIRE A BUSINESS LICENSE, APPROVAL OF THE BUILDING OFFICIAL AND PERMISSION OF THE PROPERTY OWNER; AND TO PROHIBIT NAIL SALONS, DENTAL OFFICES AND AUTO REPAIR AND SERVICE BUSINESSES FROM BEING HOME OCCUPATIONS; AND TO PROHIBIT OUTSIDE DISPLAY OR STORAGE OF STOCK-IN-TRADE.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Donna Johnson.**

There was neither discussion nor questions by Council on this item.

Motion: adopt Ordinance 2019-01, **Action:** Approve, **Moved by Johann Wallace, Seconded by Donna Johnson.**

Motion passed unanimously.

- D.2 Discussion and/or Action [Dr. Jim Johnson]: Second required reading and Adoption of Ordinance 2019-02, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.35 "R-1 RESIDENTIAL DISTRICTS," SECTION 18.35.040 "USE REGULATIONS;" CHAPTER 18.40 "R-2 RESIDENTIAL DISTRICTS," SECTION 18.40.020 "USE REGULATIONS;" CHAPTER 18.45 "R-3 RESIDENTIAL DISTRICTS," SECTION 18.45.010 "USES PERMITTED;" AND CHAPTER 18.50 "R-4 RESIDENTIAL DISTRICTS," SECTION 18.50.010 "USES

PERMITTED," TO PROHIBIT MANUFACTURED HOMES AND MOBILE HOMES IN RESIDENTIAL DISTRICTS 1 AND 2.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

There was neither discussion nor questions by Council on this item.

Motion: adoption of Ordinance 2019-02, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Motion passed unanimously.

- D.3 Discussion and/or Action [Dr. Jim Johnson]: Second required reading and Adoption of Ordinance 2019-03, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.110 "SIGN REGULATIONS," BY REPLACING THE TOWN'S SIGN REGULATIONS WITH THE NEW 2018 SIGN REGULATIONS.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Councilor Welsh inquired of Dr. Johnson if these regulations are BOCA. Dr. Johnson advised these are modeled after Chandler's sign code, which has been deemed to be in compliance.

Motion: adoption of Ordinance 2019-03, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Walt Welsch.

Motion passed unanimously.

- D.4 Discussion and/or Action [Dr. Jim Johnson]: First Reading of Ordinance 2019-04, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.115 "MANUFACTURED HOME PARKS" BY REPLACING THE TOWN'S MANUFACTURED HOME PARKS REGULATIONS WITH THE NEW 2018 MANUFACTURED HOME PARKS REGULATIONS.

Item should have read "Second required reading and adoption." Item was postponed.

- D.5 Discussion and/or Action [Dr. Jim Johnson]: Second required reading and Adoption of Ordinance 2019-05, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.120 "RECREATIONAL VEHICLE PARKS" BY REPLACING THE TOWN'S RECREATIONAL VEHICLE PARKS REGULATIONS WITH THE NEW 2018 RECREATIONAL VEHICLE PARKS REGULATIONS.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Councilor Welsch inquired as to whether this was BOCA and Dr. Johnson advised it was not; this is a complete re-write.

Motion: adoption of Ordinance 2019-05, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Joy Banks.

Motion passed unanimously.

- D.6 Discussion and/or Action [Dr. Jim Johnson]; Second required reading and Adoption of Ordinance 2019-06, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.135 "AMENDMENTS," TO ADD NEW SECTION 18.135.035, ESTABLISHING A NEW CITIZEN REVIEW PROCESS FOR REZONING OF PROPERTY, CONDITIONAL USE APPROVAL, DEVELOPMENT PLAN AMENDMENTS AND CHANGES TO ZONING REGULATIONS.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Dr. Johnson advised this is required to be compliant with state regulations.

Motion: adoption of Ordinance 2019-06, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

- D.7 Discussion and/or Action [Mayor Wallace]: Second required reading and Adoption of Ordinance 2019-07, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE CHAPTER 2.85 "TOWN FACILITY USE POLICY," SECTION 2.85.050 "CHARGES" AND CHAPTER 10.30 "PARKS, RECREATION AND TRANSPORTATION FACILITIES," SECTION 10.30.030 "USE OF COMMUNITY CENTER," TO REMOVE THE OPTION FOR CERTAIN PRIVATE ORGANIZATIONS TO USE TOWN FACILITIES FREE OF CHARGE.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Councilor Welsch advised he had a problem with this; the ball fields are used and a fee is charged but the roll-offs are stored in the landfill for free. He believes this is prejudicial. Mayor Wallace advised Councilor Welsch that this ordinance covers Parks & Rec, not the landfill. Mayor Wallace went on to state that every time someone asks for a fee waiver the Council has to discuss it. Councilor Welsch believes the Town has bigger issues.

Motion: adoption of Ordinance 2019-07, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Vote: Motion passed (summary: Yes = 5, No = 1, Abstain = 0).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg.

No: Walt Welsch.

- D.8 Discussion and/or Action [Councilor Welsch]: Consideration of using participating council members' stipends to help fund the Huachuca City Transit.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Councilor Welsch suggested postponing this Item until after the Budget Review on January 24. He would like to know how many vehicles are being insured by the Town.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Manager Williams]: Consider approval of contract for Keith Barth, to perform magistrate duties for the Town of Huachuca City.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion: contract for Keith Barth, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Motion passed unanimously.

- E.5 Discussion and/or Action [Manager Williams]: Consider adoption of Resolution 2019-04, A RESOLUTION OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, REQUESTING THE SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TO COORDINATE WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION TO DESIGN AND INSTALL AN EMERGENCY PRE-EMPTION SIGNAL ON HIGHWAY 90 WITHIN THE TOWN OF HUACHUCA CITY LIMITS.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Joy Banks.

Manager Williams introduced Ms. Karen Lamberton, SVMPO Administrator, who gave the Council and public in attendance an overview of what a pre-emption signal does and why it is necessary.

Motion: adoption of Resolution 2019-05, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

- E.6 Discussion and/or Action [Councilor Welsch]: Discussion of the current use of the surplus funds, including a review of past authorizations and direction for future use.

Motion: Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Jeffrey Ferro addressed the Council and suggested the Council consider using some or all of the surplus funds be used to renovate the animal shelter.

Councilor Welsch addressed the memo in the Agenda packet which had a figure of \$30,000.

Councilor Welsch advised Manager Williams that he had previously stated a figure of \$130,000. Manager Williams advised one figure was calendar and one was fiscal.

Motion: Direct staff to provide a list of past authorizations and Council will revisit this on January 24, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

- E.7 Discussion and/or Action [Councilor Welsch]: Discussion regarding the current situation relating to the storage of roll-offs at the Town Landfill and previous arrangements for said storage.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Councilor Welsch believes the Town should be charging rent to the companies that store their roll-off dumpsters at the landfill.

Motion: direct staff to reach out and talk to the County landfill and Sierra Vista transfer station to see what, if anything, they do. **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Motion passed unanimously.

- E.8 Discussion and/or Action [Mayor Wallace]: Discussion regarding Council conduct.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Joy Banks.**

Mayor Wallace has had members of the public and staff come forward with concerns about how the council members interact with each other and with staff. The Council adopted a Code of Conduct. Mayor Wallace asked the Council to refrain from openly bashing Council or staff in public. It doesn't look good on the Council, the person or the town. If there are concerns, Mayor Wallace requested they be brought to him. He asked the Council to be respectful of each other, be respectful of staff.

Discussion item only, no Council vote or action required.

- E.9 Discussion and/or Action [Manager Williams]: Consider purchase approval of a Public Works truck, up to \$10,000.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Donna Johnson.**

Motion: purchase of a Public Works truck, **Action:** Approve, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Vote: Motion passed (summary: Yes = 5, No = 1, Abstain = 0).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg.

No: Walt Welsch.

- E.10 Discussion and/or Action [Manager Williams]: Request of Council direction to staff to explore the annexation of Lower Huachuca City.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Donna Johnson.**

Mayor Wallace advised he never understood why the 400, 500 and 600 blocks of Lower Huachuca City are not part of town. He has had residents in that area express their wish to be able to vote and so he asked Mr. Williams to look into annexation.

Councilor Welsch advised it was done that way long ago because of the Babacomari Fire District and the fact that the district paid the town. When the Babcomari Fire District dissolved, the town lost that revenue, but never annexed.

8:32pm, Councilor Welsch left the Council Chamber

Motion: Direct staff to explore annexation of Lower Huachuca City, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg.

Absent: Walt Welsch.

Motion: Enter Recess, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**
Motion passed unanimously.

Recess 8:35pm-8:45pm

- E.11 Discussion and/or Action [Mayor Wallace]: First reading of Ordinance 2019-08, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 13 "WATER," CHAPTER 13.05 "WATER SYSTEM ADMINISTRATION," SECTION 13.05.010 "MANAGEMENT OF WATER SYSTEM;" CHAPTER 13.10 "APPLICATION FOR SERVICE," SECTION 13.10.010 "APPLICATION FOR WATER," SECTION 13.10.030 "VIOLATION OF APPLICATION PROVISIONS;" CHAPTER 13.15 "DEPOSIT;" SECTION 13.15.010 "DEPOSIT REQUIRED;" "CHAPTER 13.20 "DISCONTINUANCE OF SERVICE;" "CHAPTER 13.25 "RATES AND BILLS," SECTION 13.25.010 "WATER RATES," SECTION 13.25.030 "WATER BILLS," SECTION 13.25.050 "TURN OFFS AND TURN ONs," AND "CHAPTER 13.30 "METERS," SECTION 13.30.050 "WATER METER INSTALLATION FEE SCHEDULE," SECTION 13.30.070 "INTERFERENCE BY DOGS," SECTION 13.30.080 "SPECIAL METER READING," AND SECTION 13.30.090 "METER TESTS," TO INCREASE RATES, FEES AND DEPOSITS FOR RESIDENTIAL AND COMMERCIAL WATER SERVICE, AND TO ESTABLISH PENALTIES FOR METER TAMPERING AND THEFT OF SERVICE.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, None seconded.**
Mr. Williams explained that these ordinances are on the agenda at this time to give Council plenty of time to suggest any changes prior to the expected passage date of February 14, 2019.

No Council action or vote required.

- E.12 Discussion and/or Action [Mayor Wallace]: First reading of Ordinance 2019-09, AN ORDINANCE OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 14 "SEWERS," CHAPTER 14.10 "RULES AND REGULATIONS," SECTION 14.10.020 "GUARANTEE DEPOSIT," AND SECTION 14.10.030 "MINIMUM CHARGES, TAXES AND RATES," AND CHAPTER 14.20 "DEPARTMENT AND CONSUMER RESPONSIBILITIES," SECTION 14.20.010 "SEWER DEPARTMENT RESPONSIBILITIES AND LIABILITIES" TO INCREASE RATES, FEES AND DEPOSITS FOR RESIDENTIAL AND COMMERCIAL SEWER SERVICE.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, None seconded.**

No Council action or vote required.

- E.13 Discussion and/or Action [Manager Williams]:** Consider approval of quote for purchase of roof repair or replacement for the Huachuca City Senior Center.

Motion: Open for Discussion and/or Action, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Postponed, quotes were not received in time.

F. Town Manager Report

Mr. Williams included a Town Manager Report in the agenda in an effort to get the Council back on track. Mr. Williams made special note to thank Mr. Halterman for stepping in and running the landfill in addition to his other numerous responsibilities.

Mr. Williams advised he would be happy to answer any questions on any of the items in the report.

G. Items to be placed on future agendas

- Bus and Council stipend
- Prior authorizations for surplus funds
- Senior Center roof repair

H. Adjournment

Motion: Adjourn, **Moved by Johann Wallace, Seconded by Christy Hirshberg.**

Motion passed unanimously.

Meeting was adjourned at 9:05pm.

Approved by Mayor Wallace on January 24, 2018

Johann Wallace, Mayor

Attest:

Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on January 10. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022250							
CopperPoint Mutual Insurance	1010508999	Workmans Comp	01/01/2019	2,196.00	2,196.00	01/09/2019	
Total 1022250:				2,196.00	2,196.00		
1022410							
AZ Dept of Economic Security	11481008/1231	quarter tax due	12/31/2018	38.56	38.56	01/08/2019	
Total 1022410:				38.56	38.56		
1022510							
Sun Life Financial	900791/011520	employee dental	01/15/2019	9.12	9.12	01/22/2019	
Sun Life Financial	900791/011520	administrative fee	01/15/2019	10.00	10.00	01/22/2019	
Total 1022510:				19.12	19.12		
1022550							
UNUM Life Ins. Co. of America	0012/01102019	Employee Life/AD&D Ins./080830	01/10/2019	202.28	202.28	01/22/2019	
UNUM Life Ins. Co. of America	0013/01102019	Voluntary Life/AD&D/0808295-00	01/10/2019	185.19	185.19	01/22/2019	
Total 1022550:				387.45	387.45		
1022700							
LegalShield	0104832/01202	employee benefit	01/20/2019	15.95	15.95	01/22/2019	
Total 1022700:				15.95	15.95		
1042110							
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1042110:				270.84	270.84		
1042220							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.10	354.10	01/22/2019	
Total 1042220:				354.10	354.10		
1043220							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Total 1043220:				354.09	354.09		
1043271							
AT&T	9001/01042019	Phone Service	01/04/2019	617.21	617.21	01/22/2019	
Total 1043271:				617.21	617.21		
1043290							
Met Office Products	1835930	Janitorial & Office Supplies	01/08/2019	122.11	122.11	01/22/2019	
Total 1043290:				122.11	122.11		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1043340							
S.S.V.E.C	01082019	Town Hall	01/08/2019	452.35	452.35	01/22/2019	
Total 1043340:				452.35	452.35		
1043380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	36.87	36.87	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/26/2018	11.87	11.87	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	9.45	9.45	01/22/2019	
Haymore & Forsberg CPA	2863	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1043380:				328.03	329.03		
1043480							
Caselle, Inc	92307	Contract Support	01/01/2019	712.00	712.00	01/09/2019	
JCG Technologies, Inc.	6703	Support Services	12/01/2018	458.79	458.79	01/09/2019	
Wells Fargo Remittance Center	E01007982Z	Email	12/29/2018	103.32	103.32	01/22/2019	
Total 1043480:				1,274.11	1,274.11		
1043500							
PPG Architectural Finishes	972802081151	Paints and Supplies	01/18/2019	119.31	119.31	01/22/2019	
Truly Nolen Exterminating, Inc	250130209	Pest Control	01/18/2019	44.00	44.00	01/22/2019	
Total 1043500:				163.31	163.31		
1043610							
Wells Fargo Remittance Center	262308	Repair Flag Pole	12/13/2018	20.00	20.00	01/22/2019	
Total 1043610:				20.00	20.00		
1043680							
Wells Fargo Remittance Center	112165	Travel To Carmax Concernig ACO	01/03/2019	31.58	31.58	01/22/2019	
Wells Fargo Remittance Center	112174	Travel To Carmax Concernig ACO	01/03/2019	8.64	8.64	01/22/2019	
Wells Fargo Remittance Center	38	Donuts For Coffee w/Manager	12/17/2018	21.92	21.92	01/22/2019	
Wells Fargo Remittance Center	ACMA2019 WI	ACMA Conf Reg & Hotel	01/07/2019	360.00	360.00	01/22/2019	
Matthew Williams	12282018	Meals For ACMA Conf	12/28/2018	52.00	52.00	01/09/2019	
Total 1043680:				474.14	474.14		
1043705							
Copygraphix	24028031	Copy Machine Lease/Town Hall	01/07/2019	456.36	456.36	01/22/2019	
Total 1043705:				456.36	456.36		
1045290							
Blue 360 Media, LLC	INV-35245	AZ Criminal & Traffic Law Manual	12/18/2018	54.25	54.25	01/22/2019	
Total 1045290:				54.25	54.25		
1045810							
Benavidez Law Group, P.C.	68350	Prosecution Fees	01/07/2019	594.00	594.00	01/22/2019	
Total 1045810:				594.00	594.00		
1048210							
Wells Fargo Remittance Center	1420883046	Hosting Restore	12/29/2018	149.99	149.99	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1046210:				149.99	149.99		
1048275							
Verizon Wireless	9821741846	cell phones	01/07/2019	1,635.84	1,635.84	01/22/2019	
Total 1048275:				1,635.84	1,635.84		
1051230							
Benevides Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1051230:				624.93	624.93		
1051271							
AT&T	9001/01042019	Phone Service	01/04/2019	85.58	85.58	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	326.10	326.10	01/22/2019	
Total 1051271:				411.68	411.68		
1051340							
S.S.V.E.C	01082019	Police Dept	01/08/2019	391.70	391.70	01/22/2019	
Total 1051340:				391.70	391.70		
1051380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/08/2019	36.87	36.87	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	11.87	11.87	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	9.45	9.45	01/22/2019	
Total 1051380:				58.19	58.19		
1051385							
Shred-It USA	8128404054	monthly shred service	01/15/2019	93.18	93.18	01/22/2019	
Total 1051385:				93.18	93.18		
1051480							
Grainger, Inc	9045412478	Exit Lights & Fire Extinguisher Arr	01/03/2019	309.35	309.35	01/22/2019	
Grainger, Inc	9045533545	Exit Lights & Fire Extinguisher Arr	01/03/2019	33.43	33.43	01/22/2019	
Total 1051480:				342.78	342.78		
1051480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	130.23	130.23	01/22/2019	
Total 1051480:				130.23	130.23		
1051680							
Prima Medical Institute	12312018	Phlebotomist Class-GOHS Reimb	12/31/2018	125.00	125.00	01/22/2019	
Total 1051680:				125.00	125.00		
1051705							
Copygraphix	24055341	Copy Machine Lease/Police Dept	01/11/2019	240.50	240.50	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1051705:				240.50	240.50		
1051840							
The Camera Guys Security	1055	Security Camera System (Police)	01/09/2019	471.28	471.28	01/22/2019	
Total 1051840:				471.28	471.28		
1052140							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1052140:				624.93	624.93		
1052340							
S.S.V.E.C	01082019	Dog Shelter	01/08/2019	298.24	298.24	01/22/2019	
Total 1052340:				298.24	298.24		
1052360							
AZ Department of Corrections	D08106201812	Inmate Transportation Cost	01/09/2019	147.48	147.48	01/22/2019	
AZ Department of Corrections	D08106201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	18.91	18.91	01/22/2019	
Total 1052360:				213.87	213.87		
1052460							
Wells Fargo Remittance Center	2-269407	DCR Disinfectant	12/13/2018	89.97	89.97	01/22/2019	
Total 1052460:				89.97	89.97		
1052481							
Wells Fargo Remittance Center	03893	Dog & Cat Food, Cat Litter	12/13/2018	321.01	321.01	01/22/2019	
Total 1052481:				321.01	321.01		
1052482							
Truly Nolen Exterminating, Inc	250129188	Pest Control	01/09/2019	46.00	46.00	01/22/2019	
Truly Nolen Exterminating, Inc	250130222	Pest Control	01/09/2019	46.00	46.00	01/22/2019	
Total 1052482:				92.00	92.00		
1052470							
City of Sierra Vista	2576	Disconnect AC From Carrier ACO	01/03/2019	1,344.48	1,344.48	01/09/2019	
Total 1052470:				1,344.48	1,344.48		
1052480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	25.83	25.83	01/22/2019	
Total 1052480:				25.83	25.83		
1053100							
Whetstone Fire District	2019-001	Intergovernmental Services For FI	01/08/2019	102,500.00	102,500.00	01/09/2019	
Total 1053100:				102,500.00	102,500.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1053340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	786.51	786.51	01/09/2019	
S.S.V.E.C	01082019	Fire Station	01/08/2019	753.40	753.40	01/22/2019	
Total 1053340:				1,539.91	1,539.91		
1053480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	8.61	8.61	01/22/2019	
Total 1053480:				8.61	8.61		
1054300							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1054300:				624.92	624.92		
1057340							
S.S.V.E.C	01082019	street lights	01/08/2019	2,516.92	2,516.92	01/22/2019	
Total 1057340:				2,516.92	2,516.92		
1057380							
AZ Department of Corrections	D08106201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08106201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1057380:				857.72	857.72		
1057460							
Phoenix Welding Supply Co.	RN12183219	Cylinder Rental	12/31/2018	13.39	13.39	01/22/2019	
Total 1057460:				13.39	13.39		
1058270							
CenturyLink	01072019	Phone Service	01/07/2019	51.90	51.90	01/22/2019	
Total 1058270:				51.90	51.90		
1058340							
S.S.V.E.C	01082019	Pool	01/08/2019	422.83	422.83	01/22/2019	
Total 1058340:				422.83	422.83		
1062271							
AT&T	43001/0104201	Phone Service	01/04/2019	53.55	53.55	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	115.49	115.49	01/22/2019	
Total 1062271:				169.04	169.04		
1062290							
Met Office Products	1834936	Janitorial & Office Supplies	01/04/2019	108.59	108.59	01/22/2019	
Total 1062290:				108.59	108.59		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1062340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	200.79	200.79	01/09/2019	
S.S.V.E.C	01082019	Library	01/08/2019	581.96	581.96	01/22/2019	
Total 1062340:				782.75	782.75		
1062360							
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1062360:				270.83	270.83		
1062366							
AZ Department of Corrections	D08106201812	Inmate Transportation Cost	01/09/2019	73.74	73.74	01/22/2019	
AZ Department of Corrections	D08106201812	Inmate Labor	12/28/2018	23.73	23.73	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	18.91	18.91	01/22/2019	
Total 1062366:				116.38	116.38		
1062460							
Benavidez Law Group, P.C.	66350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Total 1062460:				354.09	354.09		
1062480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	17.22	17.22	01/22/2019	
Total 1062480:				17.22	17.22		
1068140							
Benavidez Law Group, P.C.	66350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1068140:				624.92	624.92		
1068271							
CenturyLink	01072019	Phone Service	01/07/2019	53.32	53.32	01/22/2019	
Total 1068271:				53.32	53.32		
1068340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	185.21	185.21	01/09/2019	
S.S.V.E.C	01082019	Senior Center	01/08/2019	265.70	265.70	01/22/2019	
Total 1068340:				450.91	450.91		
1068462							
Truly Nolen Exterminating, Inc	250130208	Pest Control	01/16/2019	44.00	44.00	01/22/2019	
Total 1068462:				44.00	44.00		
2040200							
AZ Dept of Revenue	TR20150290/V	Bond Pd Escheated To The State	01/11/2019	234.00	234.00	01/22/2019	
Total 2040200:				234.00	234.00		
5121350							
Jared Hill	2105225/01072	Water Deposit Refund	01/07/2019	8.89	8.89	01/09/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Pat Weinmaster	3005122/01112	Water Deposit Refund	01/11/2019	10.96	10.96	01/22/2019	
Total 5121350:				19.85	19.85		
5140110							
Cintas Corporation No. 445	4014838149	Uniform and Rentals/Public Works	01/09/2019	86.88	86.88	01/22/2019	
Cintas Corporation No. 445	4015158101	Uniform and Rentals/Public Works	01/16/2019	86.88	86.88	01/22/2019	
Total 5140110:				173.76	173.76		
5140340							
S.S.V.E.C	01082019	Wells	01/08/2019	2,977.12	2,977.12	01/22/2019	
Total 5140340:				2,977.12	2,977.12		
5140360							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
Benevides Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forberg CPA	2863	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 5140360:				857.70	857.70		
5140460							
Ferguson Enterprises #1001	6841833	Marking Paint	10/28/2018	54.89	54.89	01/22/2019	
Ferguson Enterprises #1001	6861460	Marking Paint	10/16/2018	177.42	177.42	01/22/2019	
Ferguson Enterprises #1001	6910665	Marking Paint	11/08/2018	119.48	119.48	01/22/2019	
Wist Office Products	1836043	Janitorial & Office Supplies	01/04/2019	201.15	201.15	01/22/2019	
Dana Kepner Company, Inc	8158732-00	Repair Clamps	12/20/2018	422.00	422.00	01/09/2019	
Wells Fargo Remittance Center	088295	Rear Lights	01/10/2019	79.91	79.91	01/22/2019	
Wells Fargo Remittance Center	238	Repair Chemical Feed Pump	12/18/2018	550.58	550.58	01/22/2019	
Willdan Financial Services	010-40399	HC 2018 Rate Study	01/18/2019	2,974.80	2,974.80	01/22/2019	
Total 5140460:				4,580.01	4,580.01		
5140475							
Senergy Petroleum LLC	503570	Diesel #2	01/03/2019	281.56	281.56	01/09/2019	
Senergy Petroleum LLC	505790	Diesel #2	01/09/2019	170.56	170.56	01/22/2019	
Senergy Petroleum LLC	507901	Diesel #2	01/17/2019	141.90	141.90	01/22/2019	
Senergy Petroleum LLC	507901	Diesel #2	01/17/2019	141.90	141.90	01/22/2019	
Total 5140475:				735.92	735.92		
5140480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	8.61	8.61	01/22/2019	
Total 5140480:				8.61	8.61		
5140610							
D&M Tire & Wheel	34575	PW-3 Tire Repair	01/18/2019	18.00	18.00	01/22/2019	
Total 5140610:				18.00	18.00		
21350							
Barbara Nicholas	1002242/01072	Sewer Deposit Refund	01/07/2019	1.09	1.09	01/09/2019	
Jared Hill	2105225/01072	Sewer Deposit Refund	01/07/2019	15.00	15.00	01/09/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5221350:				16.09	16.09		
5240340							
S.S.V.E.C	01082019	Sewer Ponds	01/08/2019	630.97	630.97	01/22/2019	
Total 5240340:				630.97	630.97		
5240360							
AZ Department of Corrections	D08106201612	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08106201612	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
City of Sierra Vista	2574	Power Steering PW5	01/03/2019	3,831.88	3,831.88	01/09/2019	
Total 5240360:				4,064.66	4,064.66		
5240460							
The UPS Store #516	1247	Copy Blue Prints	01/10/2019	61.48	61.48	01/22/2019	
Total 5240460:				61.48	61.48		
5240475							
Senery Petroleum LLC	503570	Diesel #2	01/03/2019	281.56	281.56	01/09/2019	
Senery Petroleum LLC	505790	Diesel #2	01/09/2019	170.56	170.56	01/22/2019	
Total 5240475:				452.12	452.12		
5240650							
Benevidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Willdan Financial Services	010-40369	HC 2018 Rate Study	01/18/2019	2,974.59	2,974.59	01/22/2019	
Total 5240650:				3,599.51	3,599.51		
5240702							
Turner Laboratories, Inc	19A0163	Monthly WasteWater Test	01/17/2019	97.50	97.50	01/22/2019	
Total 5240702:				97.50	97.50		
5440360							
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Waste Management of AZ	0023536-1571-	Trash Service	01/02/2019	10,119.49	10,119.49	01/22/2019	
Total 5440360:				10,390.32	10,390.32		
5540110							
Cintas Corporation No. 445	4014836149	Uniform and Rentals/Landfill	01/09/2019	94.17	94.17	01/22/2019	
Cintas Corporation No. 445	4016166101	Uniform and Rentals/Landfill	01/16/2019	84.97	84.97	01/22/2019	
Total 5540110:				179.14	179.14		
5540340							
AT&T	9001/01042019	Phone Service	01/04/2019	100.34	100.34	01/22/2019	
S.S.V.E.C	01082019	Landfill Scales	01/08/2019	1,095.33	1,095.33	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	83.32	83.32	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540340:				1,278.99	1,278.99		
5540360							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	118.85	118.85	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
McCoy's Septic Pumping Service	3991	Clean Landfill Septic Tank	01/03/2019	190.00	190.00	01/22/2019	
Total 5540360:				493.97	493.97		
5540480							
Ace Hardware	181830/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	28.82	28.82	01/09/2019	
Ace Hardware	181832/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	146.20	146.20	01/09/2019	
Ace Hardware	181840/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	81.80	81.80	01/09/2019	
Ace Hardware	181889/1	Haap, Shackles, East Out Kit	01/16/2019	54.48	54.48	01/22/2019	
Barnett's Propane	3779-11	Propane Tank	01/10/2019	22.04	22.04	01/22/2019	
Gagnons Sand and Gravel	1867	leech Rock & 1" Minus	01/04/2019	1,242.56	1,242.56	01/22/2019	
Gagnons Sand and Gravel	1869	leech Rock & 1" Minus	01/05/2019	828.37	828.37	01/22/2019	
Gagnons Sand and Gravel	1871	leech Rock & 1" Minus	01/07/2019	828.37	828.37	01/22/2019	
Gagnons Sand and Gravel	1884	leech Rock & 1" Minus	01/18/2019	1,656.74	1,656.74	01/22/2019	
Elite Sales and Service, LLC	14118	968 Loader Repair	12/17/2018	1,587.42	1,587.42	01/22/2019	
Grainger, Inc	9052307072	Grease Pump & Gun	01/10/2019	1,163.13	1,163.13	01/22/2019	
AlphaGraphics	82404	Safety Inspection Sheets	01/17/2019	152.86	152.86	01/22/2019	
Sparkletts	117434480103	Water	01/03/2019	66.33	66.33	01/22/2019	
Vapa Auto Parts	605905	Temp Grease	01/09/2019	437.04	437.04	01/22/2019	
Waste Management of AZ	0676326-0587-	Relocate	01/02/2019	1,480.00	1,480.00	01/09/2019	
Total 5540480:				9,897.12	9,897.12		
5540475							
Senergy Petroleum LLC	503570	Red Dyed Diesel #2	01/03/2019	1,131.87	1,131.87	01/09/2019	
Senergy Petroleum LLC	505790	Red Dyed Diesel #2	01/09/2019	1,125.79	1,125.79	01/22/2019	
Senergy Petroleum LLC	506907	Red Dyed Diesel #2	01/14/2019	1,528.97	1,528.97	01/22/2019	
Senergy Petroleum LLC	507901	Red Dyed Diesel #2	01/17/2019	744.88	744.88	01/22/2019	
Total 5540475:				4,531.51	4,531.51		
5540480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	17.22	17.22	01/22/2019	
TransWorld Network, Corp	14528620-052	Internet Services	01/22/2019	48.66	48.66	01/22/2019	
Total 5540480:				66.06	66.06		
5540515							
Turner Laboratories, Inc	18L0338	Semi-Annual Landfill Test	01/15/2019	2,318.00	2,318.00	01/22/2019	
Total 5540515:				2,318.00	2,318.00		
5540516							
State of Arizona - ADEQ	0000292345X	Landfill Fee	01/01/2019	2,500.00	2,500.00	01/09/2019	
Total 5540516:				2,500.00	2,500.00		
5540610							
Cochise Lock & Safe	117580	Spare Key Chit	01/08/2019	92.90	92.90	01/09/2019	
Empire Southwest, LLC	EMPS4555321	Hydraulic Hose	01/10/2019	179.46	179.46	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Rutherford Diversified Ind Inc	2284	Move Equipment	11/02/2018	97.68	97.68	01/09/2019	
Senergy Petroleum LLC	507212	15-40 Oil	01/17/2019	2,633.69	2,633.69	01/22/2019	
Total 5540810:				3,003.73	3,003.73		
5540850							
Benevidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2693	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 5540850:				624.92	624.92		
7340850							
APS	1263280000/01	electric bill	01/09/2019	110.11	110.11	01/22/2019	
Total 7340850:				110.11	110.11		
Grand Totals:				181,105.85	181,105.85		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022250							
CopperPoint Mutual Insurance	1010508999	Workmans Comp	01/01/2019	2,196.00	2,196.00	01/09/2019	
Total 1022250:				2,196.00	2,196.00		
1022410							
AZ Dept of Economic Security	11481008/1231	quarter tax due	12/31/2018	38.56	38.56	01/08/2019	
Total 1022410:				38.56	38.56		
1022510							
Sun Life Financial	900791/011520	employee dental	01/15/2019	9.12	9.12	01/22/2019	
Sun Life Financial	900791/011520	administrative fee	01/15/2019	10.00	10.00	01/22/2019	
Total 1022510:				19.12	19.12		
1022550							
UNUM Life Ins. Co. of America	0012/01102019	Employee Life/AD&D Ins./080830	01/10/2019	202.28	202.28	01/22/2019	
UNUM Life Ins. Co. of America	0013/01102019	Voluntary Life/AD&D/0808295-00	01/10/2019	185.19	185.19	01/22/2019	
Total 1022550:				387.45	387.45		
1022700							
LegalShield	0104832/01202	employee benefit	01/20/2019	15.95	15.95	01/22/2019	
Total 1022700:				15.95	15.95		
1042110							
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1042110:				270.84	270.84		
1042220							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.10	354.10	01/22/2019	
Total 1042220:				354.10	354.10		
1043220							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Total 1043220:				354.09	354.09		
1043271							
AT&T	9001/01042019	Phone Service	01/04/2019	617.21	617.21	01/22/2019	
Total 1043271:				617.21	617.21		
1043290							
Wet Office Products	1835930	Janitorial & Office Supplies	01/08/2019	122.11	122.11	01/22/2019	
Total 1043290:				122.11	122.11		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1043340							
S.S.V.E.C	01082019	Town Hall	01/08/2019	452.35	452.35	01/22/2019	
Total 1043340:				452.35	452.35		
1043360							
AZ Department of Corrections	D08106201812	Inmate Transportation Cost	01/09/2019	36.87	36.87	01/22/2019	
AZ Department of Corrections	D08106201812	Inmate Labor	12/28/2018	11.87	11.87	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	9.45	9.45	01/22/2019	
Haymore & Foreberg CPA	2683	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1043360:				329.03	329.03		
1043480							
Caselle, Inc	92307	Contract Support	01/01/2019	712.00	712.00	01/09/2019	
JCG Technologies, Inc.	6703	Support Services	12/01/2018	458.79	458.79	01/09/2019	
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	103.32	103.32	01/22/2019	
Total 1043480:				1,274.11	1,274.11		
1043500							
PPG Architectural Finishes	972802061151	Paints and Supplies	01/16/2019	119.31	119.31	01/22/2019	
Truly Nolen Exterminating, Inc	250130209	Pest Control	01/16/2019	44.00	44.00	01/22/2019	
Total 1043500:				163.31	163.31		
1043610							
Wells Fargo Remittance Center	282308	Repair Flag Pole	12/13/2018	20.00	20.00	01/22/2019	
Total 1043610:				20.00	20.00		
1043660							
Wells Fargo Remittance Center	112166	Travel To Carmax Concernig ACO	01/03/2019	31.58	31.58	01/22/2019	
Wells Fargo Remittance Center	112174	Travel To Carmax Concernig ACO	01/03/2019	8.84	8.84	01/22/2019	
Wells Fargo Remittance Center	38	Donuts For Coffee w/Manager	12/17/2018	21.92	21.92	01/22/2019	
Wells Fargo Remittance Center	ACMA2019 WI	ACMA Conf Reg & Hotel	01/07/2019	360.00	360.00	01/22/2019	
Matthew Williams	12282018	Meals For ACMA Conf	12/28/2018	52.00	52.00	01/09/2019	
Total 1043660:				474.14	474.14		
1043705							
Copygraphix	24028031	Copy Machine Lease/Town Hall	01/07/2019	456.36	456.36	01/22/2019	
Total 1043705:				456.36	456.36		
1045290							
Blue 360 Media, LLC	INV-35246	AZ Criminal & Traffic Law Manuel	12/18/2018	54.25	54.25	01/22/2019	
Total 1045290:				54.25	54.25		
1045810							
Benevidez Law Group, P.C.	68350	Prosecution Fees	01/07/2019	594.00	594.00	01/22/2019	
Total 1045810:				594.00	594.00		
1048210							
Wells Fargo Remittance Center	1420883946	Hosting Restore	12/29/2018	149.99	149.99	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1048210:				149.99	149.99		
1048275							
Verizon Wireless	9821741848	cell phones	01/07/2019	1,635.84	1,635.84	01/22/2019	
Total 1048275:				1,635.84	1,635.84		
1051230							
Benevitez Law Group, P.C.	68360	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2893	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1051230:				624.93	624.93		
1051271							
AT&T	9001/01042019	Phone Service	01/04/2019	85.58	85.58	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	326.10	326.10	01/22/2019	
Total 1051271:				411.68	411.68		
1051340							
S.S.V.E.C	01082019	Police Dept	01/08/2019	391.70	391.70	01/22/2019	
Total 1051340:				391.70	391.70		
1051380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	36.87	36.87	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	11.87	11.87	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	9.45	9.45	01/22/2019	
Total 1051380:				58.19	58.19		
1051385							
Shred-It USA	8126404054	monthly shred service	01/15/2019	93.18	93.18	01/22/2019	
Total 1051385:				93.18	93.18		
1051480							
Grainger, Inc	9045412476	Exit Lights & Fire Extinguisher Arr	01/03/2019	309.35	309.35	01/22/2019	
Grainger, Inc	9045533545	Exit Lights & Fire Extinguisher Arr	01/03/2019	33.43	33.43	01/22/2019	
Total 1051480:				342.78	342.78		
1051480							
Wells Fargo Remittance Center	E010079822	Email	12/29/2018	130.23	130.23	01/22/2019	
Total 1051480:				130.23	130.23		
1051660							
Prima Medical Institute	12312018	Phlebotomist Class-GOHS Reimb	12/31/2018	125.00	125.00	01/22/2019	
Total 1051660:				125.00	125.00		
1051705							
Copygraphix	24055341	Copy Machine Lease/Police Dept	01/11/2019	240.50	240.50	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1051705:				240.50	240.50		
1051840							
The Camera Guys Security	1066	Security Camera System (Police)	01/09/2019	471.28	471.28	01/22/2019	
Total 1051840:				471.28	471.28		
1052140							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forberg CPA	2983	Accounting Services	12/31/2018	270.84	270.84	01/09/2019	
Total 1052140:				624.93	624.93		
1052340							
S.S.V.E.C	01082019	Dog Shelter	01/08/2019	298.24	298.24	01/22/2019	
Total 1052340:				298.24	298.24		
1052360							
AZ Department of Corrections	D08106201812	Inmate Transportation Cost	01/09/2019	147.48	147.48	01/22/2019	
AZ Department of Corrections	D08106201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08106201901	Inmate Labor	01/10/2019	18.91	18.91	01/22/2019	
Total 1052360:				213.87	213.87		
1052460							
Wells Fargo Remittance Center	2-269407	DCR Disinfectant	12/13/2018	89.97	89.97	01/22/2019	
Total 1052460:				89.97	89.97		
1052461							
Wells Fargo Remittance Center	03893	Dog & Cat Food, Cat Litter	12/13/2018	321.01	321.01	01/22/2019	
Total 1052461:				321.01	321.01		
1052462							
Truly Nolen Exterminating, Inc	250129186	Pest Control	01/09/2019	46.00	46.00	01/22/2019	
Truly Nolen Exterminating, Inc	250130222	Pest Control	01/09/2019	46.00	46.00	01/22/2019	
Total 1052462:				92.00	92.00		
1052470							
City of Sierra Vista	2576	Disconnect AC From Carrier ACO	01/03/2019	1,344.48	1,344.48	01/09/2019	
Total 1052470:				1,344.48	1,344.48		
1052480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	25.83	25.83	01/22/2019	
Total 1052480:				25.83	25.83		
1053100							
Whetstone Fire District	2019-001	Intergovernmental Services For FI	01/08/2019	102,500.00	102,500.00	01/09/2019	
Total 1053100:				102,500.00	102,500.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1053340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	788.51	788.51	01/09/2019	
S.S.V.E.C	01082019	Fire Station	01/08/2019	753.40	753.40	01/22/2019	
Total 1053340:				1,539.91	1,539.91		
1053480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	8.81	8.81	01/22/2019	
Total 1053480:				8.81	8.81		
1054300							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1054300:				624.92	624.92		
1057340							
S.S.V.E.C	01082019	street lights	01/08/2019	2,518.92	2,518.92	01/22/2019	
Total 1057340:				2,518.92	2,518.92		
1057360							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1057360:				857.72	857.72		
1057480							
Phoenix Welding Supply Co.	RN12183219	Cylinder Rental	12/31/2018	13.39	13.39	01/22/2019	
Total 1057480:				13.39	13.39		
1058270							
CenturyLink	01072019	Phone Service	01/07/2019	51.90	51.90	01/22/2019	
Total 1058270:				51.90	51.90		
1058340							
S.S.V.E.C	01082019	Pool	01/08/2019	422.83	422.83	01/22/2019	
Total 1058340:				422.83	422.83		
1062271							
AT&T	43001/0104201	Phone Service	01/04/2019	53.55	53.55	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	115.49	115.49	01/22/2019	
Total 1062271:				169.04	169.04		
1062290							
Wist Office Products	1834936	Janitorial & Office Supplies	01/04/2019	108.59	108.59	01/22/2019	
Total 1062290:				108.59	108.59		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1082340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	200.79	200.79	01/09/2019	
S.S.V.E.C	01082019	Library	01/08/2019	561.96	561.96	01/22/2019	
Total 1082340:				762.75	762.75		
1082380							
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1082380:				270.83	270.83		
1082388							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	73.74	73.74	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	23.73	23.73	01/09/2019	
AZ Department of Corrections	D08108201801	Inmate Labor	01/10/2019	18.91	18.91	01/22/2019	
Total 1082388:				116.38	116.38		
1082480							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Total 1082480:				354.09	354.09		
1082480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	17.22	17.22	01/22/2019	
Total 1082480:				17.22	17.22		
1088140							
Benavidez Law Group, P.C.	88350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 1088140:				624.92	624.92		
1088271							
CenturyLink	01072019	Phone Service	01/07/2019	53.32	53.32	01/22/2019	
Total 1088271:				53.32	53.32		
1088340							
Southwest Gas Corporation	01032019	Utility Service-Gas	01/03/2019	185.21	185.21	01/09/2019	
S.S.V.E.C	01082019	Senior Center	01/08/2019	265.70	265.70	01/22/2019	
Total 1088340:				450.91	450.91		
1088482							
Truly Nolen Exterminating, Inc	250130208	Pest Control	01/18/2019	44.00	44.00	01/22/2019	
Total 1088482:				44.00	44.00		
2040200							
AZ Dept of Revenue	TR20160280/V	Bond Pd Escheated To The State	01/11/2019	234.00	234.00	01/22/2019	
Total 2040200:				234.00	234.00		
6121380							
Jared Hill	2105225/01072	Water Deposit Refund	01/07/2019	8.69	8.69	01/09/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Pat Weinmaster	3005122/01112	Water Deposit Refund	01/11/2019	10.98	10.98	01/22/2019	
Total 5121350:				19.85	19.85		
5140110							
Cintas Corporation No. 445	4014838149	Uniform and Rentals/Public Works	01/09/2019	86.88	86.88	01/22/2019	
Cintas Corporation No. 445	4015158101	Uniform and Rentals/Public Works	01/16/2019	86.88	86.88	01/22/2019	
Total 5140110:				173.76	173.76		
5140340							
S.S.V.E.C	01082019	Wells	01/08/2019	2,977.12	2,977.12	01/22/2019	
Total 5140340:				2,977.12	2,977.12		
5140380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	47.48	47.48	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2883	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 5140380:				857.70	857.70		
5140480							
Ferguson Enterprises #1001	6841833	Marking Paint	10/28/2018	54.89	54.89	01/22/2019	
Ferguson Enterprises #1001	6861480	Marking Paint	10/16/2018	177.42	177.42	01/22/2019	
Ferguson Enterprises #1001	6910885	Marking Paint	11/08/2018	119.48	119.48	01/22/2019	
Wist Office Products	1835043	Janitorial & Office Supplies	01/04/2019	201.15	201.15	01/22/2019	
Dana Kepner Company, Inc	8158732-00	Repair Clamps	12/20/2018	422.00	422.00	01/09/2019	
Wells Fargo Remittance Center	088295	Rear Lights	01/10/2019	79.91	79.91	01/22/2019	
Wells Fargo Remittance Center	238	Repair Chemical Feed Pump	12/18/2018	550.58	550.58	01/22/2019	
Willdan Financial Services	010-40399	HC 2018 Rate Study	01/18/2019	2,974.80	2,974.80	01/22/2019	
Total 5140480:				4,580.01	4,580.01		
5140475							
Senergy Petroleum LLC	503570	Diesel #2	01/03/2019	281.56	281.56	01/09/2019	
Senergy Petroleum LLC	505790	Diesel #2	01/09/2019	170.56	170.56	01/22/2019	
Senergy Petroleum LLC	507901	Diesel #2	01/17/2019	141.90	141.90	01/22/2019	
Senergy Petroleum LLC	507901	Diesel #2	01/17/2019	141.90	141.90	01/22/2019	
Total 5140475:				735.92	735.92		
5140480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/28/2018	8.61	8.61	01/22/2019	
Total 5140480:				8.61	8.61		
5140810							
D&M Tire & Wheel	34575	PW-3 Tire Repair	01/18/2019	18.00	18.00	01/22/2019	
Total 5140810:				18.00	18.00		
5121350							
Barbara Nicholas	1002242/01072	Sewer Deposit Refund	01/07/2019	1.09	1.09	01/09/2019	
Jared Hill	2105225/01072	Sewer Deposit Refund	01/07/2019	15.00	15.00	01/09/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5221350:				16.09	16.09		
5240340							
S.S.V.E.C	01082019	Sewer Ponds	01/08/2019	630.97	630.97	01/22/2019	
Total 5240340:				630.97	630.97		
5240380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	47.46	47.46	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
City of Sierra Vista	2574	Power Steering PW5	01/03/2019	3,831.88	3,831.88	01/09/2019	
Total 5240380:				4,064.66	4,064.66		
5240480							
The UPS Store #516	1247	Copy Blue Prints	01/10/2019	61.48	61.48	01/22/2019	
Total 5240480:				61.48	61.48		
5240475							
Senegy Petroleum LLC	503570	Diesel #2	01/03/2019	281.56	281.56	01/09/2019	
Senegy Petroleum LLC	505790	Diesel #2	01/09/2019	170.56	170.56	01/22/2019	
Total 5240475:				452.12	452.12		
5240650							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Willdan Financial Services	010-40399	HC 2018 Rate Study	01/18/2019	2,974.59	2,974.59	01/22/2019	
Total 5240650:				3,599.51	3,599.51		
5240702							
Turner Laboratories, Inc	19A0163	Monthly WasteWater Test	01/17/2019	97.50	97.50	01/22/2019	
Total 5240702:				97.50	97.50		
5440380							
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Waste Management of AZ	0023536-1571-	Trash Service	01/02/2019	10,119.49	10,119.49	01/22/2019	
Total 5440380:				10,390.32	10,390.32		
5540110							
Cintas Corporation No. 445	4014836149	Uniform and Rentals/Landfill	01/09/2019	94.17	94.17	01/22/2019	
Cintas Corporation No. 445	4015158101	Uniform and Rentals/Landfill	01/16/2019	84.97	84.97	01/22/2019	
Total 5540110:				179.14	179.14		
5540340							
AT&T	9001/01042019	Phone Service	01/04/2019	100.34	100.34	01/22/2019	
S.S.V.E.C	01082019	Landfill Scales	01/08/2019	1,095.33	1,095.33	01/22/2019	
CenturyLink	01072019	Phone Service	01/07/2019	83.32	83.32	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540340:				1,278.99	1,278.99		
5540380							
AZ Department of Corrections	D08108201812	Inmate Transportation Cost	01/09/2019	147.50	147.50	01/22/2019	
AZ Department of Corrections	D08108201812	Inmate Labor	12/28/2018	118.85	118.85	01/09/2019	
AZ Department of Corrections	D08108201901	Inmate Labor	01/10/2019	37.82	37.82	01/22/2019	
McCoy's Septic Pumping Service	3991	Clean Landfill Septic Tank	01/03/2019	190.00	190.00	01/22/2019	
Total 5540380:				493.97	493.97		
5540480							
Ace Hardware	161830/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	29.82	29.82	01/09/2019	
Ace Hardware	161832/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	148.20	148.20	01/09/2019	
Ace Hardware	161840/1	Batteries, Ladder, Nozzle, Cutters,	01/08/2019	81.80	81.80	01/09/2019	
Ace Hardware	161989/1	Hasp, Shackles, East Out Kit	01/16/2019	54.48	54.48	01/22/2019	
Barnett's Propane	3779-11	Propane Tank	01/10/2019	22.04	22.04	01/22/2019	
Gagnons Sand and Gravel	1887	leech Rock & 1" Minus	01/04/2019	1,242.58	1,242.58	01/22/2019	
Gagnons Sand and Gravel	1889	leech Rock & 1" Minus	01/05/2019	828.37	828.37	01/22/2019	
Gagnons Sand and Gravel	1871	leech Rock & 1" Minus	01/07/2019	828.37	828.37	01/22/2019	
Gagnons Sand and Gravel	1884	leech Rock & 1" Minus	01/18/2019	1,856.74	1,856.74	01/22/2019	
Elite Sales and Service, LLC	14118	988 Loader Repair	12/17/2018	1,587.42	1,587.42	01/22/2019	
Graininger, Inc	9052307072	Grease Pump & Gun	01/10/2019	1,163.13	1,163.13	01/22/2019	
AlphaGraphics	82404	Safety Inspection Sheets	01/17/2019	152.88	152.88	01/22/2019	
Sparkletts	117434480103	Water	01/03/2019	88.33	88.33	01/22/2019	
Vapa Auto Parts	605905	Temp Grease	01/09/2019	437.04	437.04	01/22/2019	
Waste Management of AZ	0676328-0587-	Relocate	01/02/2019	1,480.00	1,480.00	01/09/2019	
Total 5540480:				9,897.12	9,897.12		
5540475							
Senergy Petroleum LLC	503570	Red Dyed Diesel #2	01/03/2019	1,131.87	1,131.87	01/09/2019	
Senergy Petroleum LLC	505790	Red Dyed Diesel #2	01/09/2019	1,125.79	1,125.79	01/22/2019	
Senergy Petroleum LLC	506807	Red Dyed Diesel #2	01/14/2019	1,528.97	1,528.97	01/22/2019	
Senergy Petroleum LLC	507901	Red Dyed Diesel #2	01/17/2019	744.88	744.88	01/22/2019	
Total 5540475:				4,531.51	4,531.51		
5540480							
Wells Fargo Remittance Center	E010079B2Z	Email	12/29/2018	17.22	17.22	01/22/2019	
TransWorld Network, Corp	14528620-052	Internet Services	01/22/2019	48.88	48.88	01/22/2019	
Total 5540480:				66.08	66.08		
5540515							
Turner Laboratories, Inc	18L0338	Semi-Annual Landfill Test	01/15/2019	2,316.00	2,316.00	01/22/2019	
Total 5540515:				2,316.00	2,316.00		
5540516							
State of Arizona - ADEQ	0000292345X	Landfill Fee	01/01/2019	2,500.00	2,500.00	01/09/2019	
Total 5540516:				2,500.00	2,500.00		
540810							
Cochise Lock & Safe	117580	Spare Key Chit	01/08/2019	92.90	92.90	01/09/2019	
Empire Southwest, LLC	EMPS4555321	Hydraulic Hose	01/10/2019	179.46	179.46	01/22/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Rutherford Diversified Ind Inc	2284	Move Equipment	11/02/2018	97.68	97.68	01/09/2019	
Senegy Petroleum LLC	507212	15-40 Oil	01/17/2019	2,633.69	2,633.69	01/22/2019	
Total 5540810:				3,003.73	3,003.73		
5540850							
Benavidez Law Group, P.C.	68350	Attorney Fees	01/07/2019	354.09	354.09	01/22/2019	
Haymore & Forsberg CPA	2683	Accounting Services	12/31/2018	270.83	270.83	01/09/2019	
Total 5540850:				624.92	624.92		
7340850							
APS	1263280000/01	electric bill	01/09/2019	110.11	110.11	01/22/2019	
Total 7340850:				110.11	110.11		
Grand Totals:				181,105.85	181,105.85		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 Included.

Paid and unpaid Invoices Included.

We the undersigned, a majority of the membership of HCMC Management LLC,
wish to inform the Town of Huachuca City that we will not accept nor participate
in any recognition related to the our operation of the Huachuca City Senior Center

Thank You but No Thank You

~~Maricia~~
Robert Mc Carver

Mahan Earl

Opelia Salazar

Sally McDowell

Patricia D. Lister

Larry Ann Barclay

W. Paul

MA Essie Herzon
Wendy Lewis

Prance Garrell

Dan McMillin

David Rosenberg

Bob Casabianca

Grace Jones

Joanne Harbinson

Naureen R Clark

Andie McDowell

Sandy Ketchum

Korey Mc Cowan

Ed W. W. W. W. W.

Bill Morgan

Kathleen Engle

Harold A. Lutz

Frances Swift

Dean E. Lutz

Mary L. Bentley

Marta Valdez

Norman Jones

Yvonne Christopher

Julie Brice

Joseph Douglas

Gary D. Sims

Tim Spina

Karla Kuliya

Lilli Saunders

Ed Smith

We the undersigned, a majority of the membership of HCMC Management LLC,
wish to inform the Town of Huachuca City that we will not accept nor participate
in any recognition related to the our operation of the Huachuca City Senior Center

Thank You but No Thank You

Marcia ~~ago~~
Robert ~~Mc~~ Carter
Mahan Earl
Opelia Suteriz
Stella McDowell
Patricia D. ~~Deser~~
Leroy Ann Barclay
M. ~~Paul~~
Ms Essie Herzon
Alma ~~by~~ Lewis
Prance Garpell
Janie Mcmillin
Larrie Rosenberg
Rene ~~Casabian~~
Grace Jones
Joanne Harbinson
Naureen R Clark
Andie McDowell

Sandy Ketchum
Dorethy Mc Cormac
Allen Walter Walsch
Bill Morgan
Kathleen Engle
Harold A. ~~Long~~
Frances Swift
Deann C. ~~Smith~~
Mary L. Bentley
Walter Valdez
Norman ~~John~~
Verna Christopher
Julie Brice
Jonscott Douglas
Gary D. Sims
Tim Garcia
Karl Kuliya
Leslie Saunders
Ed ~~Smith~~



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2019-04

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.115 "MANUFACTURED HOME PARKS" BY REPLACING THE TOWN'S MANUFACTURED HOME PARKS REGULATIONS WITH THE NEW 2018 MANUFACTURED HOME PARKS REGULATIONS.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to A.R.S. 9-462.01 (A), the Town is empowered to adopt and amend zoning regulations; and

WHEREAS, the Town Council has determined that it would be in the interest of the health, safety and welfare of the Town's residents to revise the Town's manufactured home parks regulations by replacing the current regulations with the new 2018 manufactured home parks regulations; and

WHEREAS, the Town Council previously adopted Resolution No. 2019-02 declaring the "2018 Manufactured Home Parks Regulations," a public record of the Town; and

WHEREAS, a public hearing was held on November 7, 2018, to receive public comment, pro and con, for adopting the following Code amendments; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on December 13, 2018, and at a subsequent meeting on January 24, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Code, Title 18 "ZONING," Chapter 18.115 "MANUFACTURED HOME PARKS," is amended by replacing it with the 2018 Manufactured Home Parks Regulations, a public record of the Town, three copies of which are on file in the office of the Town Clerk, and which is hereby approved and adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204 (C)(3).

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 24TH DAY OF JANUARY, 2019.

Johann Wallace, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

Memo: Council Stipend Bus Line Funding

Town Councilmembers receive a monthly stipend of \$150 per month, or \$1800 per year. The Mayor receives a monthly stipend of \$300 per month or \$3600 per year.

Six Councilmembers annual stipend \$10,800 (\$1800 x 12 months). *Note: We are currently short one Councilmember.*

Mayor annual stipend \$3600 (\$300 x 12 months)

- **\$10,800 Council Stipend**
- **\$3600 Mayor Stipend**

\$14,400 total annual Council stipend

However, two Councilmembers choose to not take a stipend. That equals to \$3600 (\$1800 x 2) back to the general fund annually.

\$14,400

-\$3600

\$10,800 annual Council stipend (including Mayor)

It should also be noted that many Councilmembers choose to use their stipend for Town expenses such as the league conference or IT supplies for the Town. This is a savings to the general fund expense accounts, that would have to be purchased otherwise in addition to the Council stipend.

Council Stipend Bus Line Proposal

Old Bus Line System Costs

3 runs per day, M-F. 15 runs per week

750 runs per year excluding holidays (15 x 50 weeks)

2017-18 Actual costs \$58,279/750 runs=\$77.70 per run

2017-18 Bus Line actual costs

- Personnel Costs \$29,050 (2 drivers)
- Employee Benefits \$4054.06
- Cell Phone \$994
- Insurance \$10,025
- Vehicle Expense \$6865
- Fuel Expense \$7290
- Total \$58,279

Councilmember Welsch Proposal

1 run per day 10am-2pm, Tuesday-Friday. 4 runs per week.

200 runs per year excluding holidays (4 x 50 weeks)

Welsch Proposal Projected Costs

- Wages \$8800 (1 driver- \$11 per hour @ 16 hours per week @ 50 weeks per year)
- Benefits \$611 (1 driver-6.95% of wages-P/T Position)
- Insurance \$6683 (Based on 2 vehicles)
- Vehicle Expense \$2288 (17-18 costs/3-Reduced Bus Runs)
- Fuel Expense \$2430 (17-18 costs/3-Reduced Runs)
- Total \$20,812

Memo: Surplus Fund expenditure approvals

January 22, 2019

Mayor and Council,

The Town has sold at surplus auction over \$63,000 in vehicles and equipment since July 1, 2018. Some of this was old town equipment and some was police impounded vehicles. These funds are paid quarterly to the Town from PublicSurplus.com. Thus, just because we have sold \$63k in surplus equipment, does not equate to we have received \$63k, not yet anyway.

Surplus funds have helped the Town to not borrow money from savings. As the town financial situation continues to improve these funds will eventually be surplus funds that we should reinvest back into Town vehicles and equipment.

Also funds from enterprise funds such as the sales of the Caterpillars must stay in those enterprise funds for future facility/equipment needs.

That being said here is the list of approved expenditures from surplus funds that have yet to be paid for:

- Roll-off Truck up to \$30,000 9/13/18
- Skyline Road Repair up to \$15,883 (estimate)
- Senior Center Roof Repair up to (awaiting quotes on 1/24 agenda)
- Public Works Truck up to \$10,000

Notes-Rolloff Truck- The purchase of a roll off truck with surplus funds was previously approved by Town Council. I have been waiting for our financial situation to improve, which only continues to get better. The Town pays roughly \$1500 a month for roll offs to be unloaded and moved around the landfill. We also pay for tires to be hauled to Cochise County. Lastly we pay a contractor to haul our scrap metal to Tucson from the landfill. The contractor pays us a portion of current scrap prices.

If we owned our own roll-off truck it would pay for itself in a year to year and a half. It would pay for itself thru the monthly charges as well as charges to haul tires, and greater revenues from scrap metal sales.

While the Town may no longer have trash services, we will still benefit from owning our own roll-off truck.

Sincerely,



Matthew C. Williams



Closed Auctions for: Town of Huachuca City

Keyword

Ended between and
 (Please enter dates as April 23, 2009 or 04/23/2009)

Category

Sold Status

User

Pay Status Rcpt/Conf #

Pickup Location

Auction	Title	Price	Status	Paid	Pick-up	Notes	Date Ended	Copy
2126707	Onan Generator 40CCK	\$59.00					Jul 4, 2018 3:04:11 PM MST	
2128723	Dump Bed Foldable sides	\$760.00					Jul 9, 2018 3:00:00 PM MST	
2149056	1990 Seagraves Fire Truck JB-50DF Pumper Railist	\$2,900.00					Aug 6, 2018 3:00:00 PM MST	
2184034	Scag Tiger Mowers Lot (3)	\$1,125.00					Sep 25, 2018 3:18:51 PM MST	
2185773	Projector Singer Instaload XL Antique works	\$25.00					Sep 27, 2018 3:00:00 PM MST	
2188581	1991 Buick Park Avenue	\$125.00					Oct 2, 2018 3:00:00 PM MST	
2188582	2003 Ford F250	\$620.00					Oct 2, 2018 3:00:00 PM MST	
2191930	Ladders Lot	\$312.25					Oct 5, 2018 3:08:49 PM MST	
2192984	Coleman generator	\$50.00					Oct 8, 2018 3:00:00 PM MST	
2192976	Joy Air Compressor	\$1,575.00					Oct 8, 2018 3:07:14 PM MST	
2192879	Electric Scissor lift	\$606.00					Oct 8, 2018 3:08:48 PM MST	
2199862	Selsco Wood Chipper Model 813	\$5,800.00					Oct 17, 2018 3:01:31 PM MST	
2217120	Marathon RamJet Recycling Plant MRF	\$30,200.00					Nov 30, 2018 3:04:00 PM MST	
2244341	1993 Chevy Pickup	\$500.00					Dec 27, 2018 3:00:00 PM MST	
2258118	2005 Ford F250	\$2,400.00					Jan 18, 2019 3:00:00 PM MST	
2258127	1996 Dodge Dump Truck	\$2,600.00					Jan 18, 2019 3:00:00 PM MST	
2258234	Trailer axle	\$100.00					Jan 18, 2019 3:00:00 PM MST	
2258080	2006 International 4400 DT466 Refrigerated Truck	\$12,300.00					Jan 18, 2019 3:06:46 PM MST	
2258183	1975 tilt trailer tandem axle	\$1,925.00					Jan 18, 2019 3:11:38 PM MST	

Page Total: \$63,982.25
 Grand Total: \$63,982.25

Copy Selected Auctions



4104 E. Cooper St. Ste. A
Sierra Vista, AZ. 85650
Office:(520)458-6781
Fax:(520)335-8555
ROC 273695 K-42

Estimate

Customer Contact	Customer Phone
	520-249-5241
Date	Estimate #
1/7/2019	3434

Name / Address

Town of Huachuca City
Jim Halterman
506 Huachuca Blvd.
Huachuca City, AZ 85616

Project

504 Gonzalez Blvd.
Huachuca City, AZ 85616

Description	Total
Huachuca City permit	
Remove existing roof - tile	2,550.00
Remove existing roof - 1 layer of shingles	1,360.00
Disposal fee at landfill	410.00
Cooler termination.	250.00
Shingle Install: Shingle Color _____	7,565.00
Grip-Rite synthetic underlayment. 30 yr architectural Shingles. New drip edge to all edges of roof. Metal flashing will be replaced as needed and sealant to be applied to roof penetrations.	
Drip edge comes in brown, white, or silver. There will be an additional charge if drip edge is to be painted.	
Drip edge color: _____	
Terms, conditions, and limited guarantee are attached.	
Sometimes wood rot is not visible at the time of estimate. If additional rot is discovered during removal, replacement will be billed at the rate of \$8.50.00-10.50 for unpainted fascia, \$16.50-19.50 per foot for painted fascia; and \$65.00 per sheet for OSB plywood and \$95.00 per sheet for CCX plywood.	
++++++Estimate does not include disconnection and reconnection of any HVAC, solar, or other equipment, pipes, or cables on the roof. If such equipment is present, it is the responsibility of the home owner to hire a contractor to disconnect and reconnect that equipment and to pay for that service.++++++	
We are currently booked approximately 8-12 weeks out. We appreciate your patience as we work through our busy schedule.	
A 50% deposit is required prior to start of jobs over \$1500.00.	
All roofs and roofing systems require annual maintenance to perform as designed and to keep your limited warranty in full force and effect.	Total
Artistic Roofing Systems, LLC is to perform all work in a workmanlike manner, according to standard practice and will at all times comply with Arizona Contractor's Regulations. It will furnish all materials and perform all labor necessary to complete the described work in accordance with the terms on both sides of this contract.	
Acceptance of bid proposal signature required: _____	



4104 E. Cooper St. Ste. A
Sierra Vista, AZ. 85650
Office:(520)458-6781
Fax:(520)335-8555
ROC 273695 K-42

Estimate

Customer Contact	Customer Phone
	520-249-5241
Date	Estimate #
1/7/2019	3434

Name / Address

Town of Huachuca City
Jim Halterman
506 Huachuca Blvd.
Huachuca City, AZ 85616

Project

504 Gonzalez Blvd.
Huachuca City, AZ 85616

Description	Total
<p>Workmanship will be warranted for a period of 5 years. Material is warranted by the manufacturer's limited warranty. Material is applied to manufacturer's specifications.</p> <p>All roofs and roofing systems require annual maintenance to perform as designed and to keep your limited warranty in full force and effect.</p>	
<p>All roofs and roofing systems require annual maintenance to perform as designed and to keep your limited warranty in full force and effect.</p>	
<p>Artistic Roofing Systems, LLC is to perform all work in a workmanlike manner, according to standard practice and will at all times comply with Arizona Contractor's Regulations. It will furnish all materials and perform all labor necessary to complete the described work in accordance with the terms on both sides of this contract.</p>	
<p>Acceptance of bid proposal signature required:</p>	
<p>All roofs and roofing systems require annual maintenance to perform as designed and to keep your limited warranty in full force and effect.</p>	<p>Total \$12,135.00</p>

TERMS AND CONDITIONS

- I. THIS QUOTATION IS FOR ACCEPTANCE WITHIN THIRTY (30) DAYS, OTHERWISE WE RESERVE THE RIGHT TO AMEND IN ACCORDANCE WITH CONDITIONS EXISTING AT THAT TIME. CONTAINED ON THIS PAGE ARE THE TERMS AND CONDITIONS OF OUR GUARANTEE, WHICH UPON EXECUTION OF THIS PROPOSAL BECOME PART OF THIS CONTRACT.
- II. The Owner(s)/Agent(s) represent(s) that he is (they are) the Owners(s)/Agents(s) of the aforementioned property and have lawful authority to make this agreement. Owner(s)/Agent(s) hereby give(s) Contractor authority to enter said premises to perform this contract. The undersigned acknowledges receipt of a true copy of this contract, acknowledges that he has read front and back page of contract and knows the contents thereof, and that same contains the entire contract between the parties.
- III. Interest in the amount of 2% per month will be charged on delinquent accounts. If it is necessary to refer this contract or any modification hereto to an attorney for collection, contractor shall receive reasonable attorney fees and court costs, including expert witness fees from Owner(s)/Agent(s).
- IV. If the work described in this contract is REPAIR OF EXISTING ROOFING, Artistic Roofing Systems, LLC, will not be responsible for future leaks or the consequences thereof.
- V. If the work described in this contract is on a "Flat" roof, Artistic Roofing Systems, LLC will not be responsible for the effects of "Ponding Water" due to improper drainage or insufficient slope.
- VI. Artistic Roofing Systems, LLC will not be responsible for determining the existing condition of rooftop equipment. Defects found will be noted and reported to Owner(s)/Agent(s).
- VII. The following *Limited Guarantee* is the only guarantee offered by Artistic Roofing Systems, LLC, and no other guarantee, expressed or implied, will be honored (excepting manufacturers' warranties, where applicable).
- VIII. The homeowner has the right to file a written complaint with the registrar for an alleged violation of ARS section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in ARS section 32-1155, subsection A. (www.azroc.gov/602-542-1525)

Limited Guarantee

Artistic Roofing Systems, LLC, and Arizona corporation licensed by the state Registrar of Contractors to conduct the business of roofing, offers the following *Limited Guarantee*.

We hereby guarantee our workmanship to be free from defect and to maintain your roof in a water-tight condition for the period of time designated in your Proposal/Contract, effective from the date of completion of work. (Guarantee will not be in force until full payment is received for the work completed.)

This *Limited Guarantee* is designed specifically for the specification utilized and the material installed on your roof.

This *Limited Guarantee* will not protect your roof, your building, its interior or its contents from damage resulting from equipment installation, fire, acts of God (earthquake, hail, lightning, etc.), nor will it protect your roof from damage if your building shifts or settles from damage caused by the acts of people other than employees or agents of Artistic Roofing Systems, LLC.

This *Limited Guarantee* concerning workmanship applies to your roof even if you sell your building. If you sell your building, please give this *Limited Guarantee* to the buyer and we will continue to honor it until the expiration date. In this event, there will be a fee of fifty dollars (\$50.00) to complete the necessary inspection and processing of transfer documents.

In the event a leak occurs in your roof, or if you suspect poor workmanship exists, Artistic Roofing Systems, LLC will inspect your roof at no charge and if poor workmanship exists or the leak is caused by poor workmanship, we will repair it at no cost to you. *If, however, an inspection reveals no responsibility on our behalf, a minimum charge will be made for the inspection and/or repairs completed.*

This *Limited Guarantee* is void if any repairs or alterations are made to this roof by anyone other than Artistic Roofing Systems, LLC.

Artistic Roofing Systems, LLC is not liable for damage to the building or its contents resulting from defects and/or leakage in the floor system beyond the guarantee period.



Billing Address
Huachuca City Hall
500 Gonzales Boulevard
Huachuca City, AZ 85616 USA

Berg's Heating & Air Conditioning
4109 Monsanto Dr
Sierra Vista, AZ 85650
520-378-9333
www.bergshvac.com
Turn to the Experts!

Estimate 3758617
Job 3753763
Estimate Date 1/16/2019
Completed Date
Customer PO

Job Address
Huachuca City Hall
500 Gonzales Boulevard
Huachuca City, AZ 85616 USA

Estimate Details

Huachuca City Hall: Job: REF H2019-5
Senior Center HVAC

Chargeable Materials

Material	Description	Quantity	Your Price	Your Total
202 MATERIAL	To provide the following: -Remove cooler and duct work on roof -Cap off duct work below roof -Cap waterline -Drain line below roof -Crane -All materials -All labor	1.00	\$1,062.00	\$1,062.00
				Sub-Total \$1,062.00
				Tax \$0.00
				Total \$1,062.00

Thank you for your business!
If you are satisfied with the service we have provided, please leave a 5 Star review at <https://goo.gl/W4VGvK>

50% Deposit required
Price includes labor and material.

Exclusions: Electrical, plumbing, roofing, gas, concrete, framing, painting, permits, or fees are not included in the price listed unless otherwise noted in proposal, ,

I authorize Berg's Heating & Air Conditioning to proceed with the estimate provided for a total of \$1,062.00.



PO Box 1250 • 7248 S. Hwy. 92 • Hereford, AZ. 85615
Phone: 520-803-8884 • Fax: 520-803-8891
ROC 154685

January 17, 2019

Huachuca City City Hall
Attn: Jim Johnson
500 N. Huachuca Blvd
Huachuca City, AZ 85616
(520)249-5504
Email: jjohnson@huachucacityaz.gov

JOB DESCRIPTION: ID# HC20129-5

Remove 7500 CFM evaporative cooler transport to storage facility. To include: remove exposed duct work, cap duct below roof line, terminate water line and high voltage electric below roof line, crane, taxes and labor to perform.

TOTAL COST: \$1,136.00

TERMS: PURCHASE ORDER NUMBER

**There are no roof repairs included in above pricing.*

***Mountain View Air Conditioning & Heating LLC has an A+ rating with the BBB, The Register of Contractors, Angie's List and is an Energy Star certified contractor.*

We will assume no responsibility for failure to deliver due to any circumstances beyond our control. Any changes or extra work not in the above contract will be done only on a written order from the owner or contractor, and only after the added cost of the extra work is agreed upon by both parties. This proposal shall become a binding and legal contract when signed and accepted by the owner, contractor, or their legal assigns. All overdue payments will be charged 20% interest or in the case of lien or suit, owner and attorney's fees.

This proposal is good for a period of 30 days from date stated above. After that period of time this proposal is subject to price change.

ACCEPTED BY:

Date

Art Trujillo

Date



SUN VALLEY ROOFING COMPANY

1185 North Avenue, Sierra Vista, AZ 85635

Phone: (520)458-3092 Fax: (520)458-0781

Email: svroofer@gmail.com

ROC License Number: CR - 101059

Estimate and Agreement

Date: January 14, 2019

To: TOWN OF HUACHUCA CITY

Project HC2019-6

500 N Gonzalez Boulevard, Huachuca City, AZ 85616

Phone: 520-456-1554

Email: jjohnson@huachucacityaz.gov

BID: We hereby propose to furnish materials and labor to complete the work outlined herein for the sum of:

ELEVEN THOUSAND FIVE HUNDRED DOLLARS AND NO/00 (\$11,500.00)

We hereby submit specifications and bid for: SENIOR CITIZEN CENTER

WE PROPOSE – TILE ROOF

Re-roof as follows:

- ❖ Customer will be responsible for removing cooler, capping duct and canceling water and electrical lines.
- ❖ Remove and dispose of existing tile, wood strips and felt.
- ❖ Remove valley metals and flashings.
- ❖ Replace 76 linear feet of fascia.
- ❖ Inspect plywood and replace as necessary at \$60.00 per sheet.
- ❖ Re-nail plywood as needed.
- ❖ Install new drip edge.
- ❖ On valleys, install ice and water membrane.
- ❖ Install synthetic underlayment.
- ❖ Install new pipe jacks.
- ❖ Install 30 year laminated shingles. Dispose of all debris.

A FIVE(5) year workmanship warranty will be issued upon completion and payment in full.

Note: If you have a dish, we can remove it and replace it but, the homeowner would be responsible for any adjustments required.

PROPOSAL IS VALID FOR THIRTY (30) DAYS.

TERMS: PAYMENT IN FULL UPON COMPLETION

Date: _____ Signature: _____

ACCEPTANCE OF BID: The above specifications, terms and contract are satisfactory. I/we hereby authorize the performance of this work.

Date: _____ Signature: _____

Oscar Gomez/Estimator

Fascia board/plywood replacement If not included in this quote, will be charged at company prices. Plywood is \$60.00 a sheet and Fascia is \$8.00 per foot.

Sun Valley Roofing Company is not responsible for interior damage or pooling/ponding of water on flat surfaces. Sun Valley Roofing Company will assume no responsibility for failure to deliver due to any circumstances beyond our control. Payment in full is due upon completion. Interest will be applied to any unpaid balances over Thirty (30) days; our interest rate is 15%.

CONTRACTOR'S GUARANTEE: We guarantee all materials used in this contract to be as specified above and the entire job to be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by this contract. Agreements made with our workman are not recognized. We comply with all Workman's Compensation and property damage Liability Insurance laws.

THANK YOU FOR THE OPPORTUNITY TO BID THIS PROJECT

"SERVING COCHISE COUNTY FOR OVER FORTY YEARS"

Westover Roofing LLC

9650 E. Cana St.

Hereford AZ 85615

Phone: (520) 459-8900

Fax: 520-266-2176

Lic; ROC173743 C-42

westoverroofs@gmail.com

Proposal

Proposal No:
Sheet No:
Date: 01/17/19

Proposal Submitted To:

Work to be performed at:

Town of Huachuca City	Senior Citizens Center
Address: 500 N. Gonzales	Huachuca City AZ
Huachuca City AZ	Reference# HC2019-5
Phone: 520-456-1354	Dr. Jim Johnson Phd

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
New Roof

Remove roof to decking. (Tile will be loaded to pallets and set a side on ground.)

Replace bad decking is extra \$55.00 per sheet.

Replace 44ft of 2'x8' fascia board. Additional Fascia board is \$8.50 per foot.

Install 2x2 drip edge on eave of roof.

Nail down 30lbs felt

Install Architecture shingles with six nails per shingles.

(Color to match existing shingles of other buildings.)

Seal roof penetrations.

Remove all roof debris from property.

Five-year warranty labor and workmanship. Warranty starts the day the job is completed.

All material is guaranteed to as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workmanlike manner for the sum of Fourteen Thousand Nine Hundred Forty Dlls (\$14,940.00)

With payments to be made 50% down and rest upon completion

This proposal is good for thirty days.

Respectfully submitted: Ulises Westover

Per _____

Any alteration or deviation from above specifications involving extra

Costs will be executed only upon written order, and will become an

Extra charge over and above the estimate. All agreements contingent

Upon strikes, accidents, or delays beyond our control. Westover roofing is not responsible for loss of satellite signal or any damage that may occur

When work is being performed. Some small roof debris may enter home when work is being performed

All cancel contracts will have a cancellation fee.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are accepted. You are

Authorized to do the work as specified. Payments will be as outlined above.

Signature _____

Date _____

Signature _____

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	8,995.83	45,707.60	86,062.00	52,354.40	48.6
10-31-200 REAL PROPERTY TAXES	27,802.88	59,974.23	83,000.00	23,025.77	72.3
10-31-240 FRANCHISE TAXES	4,850.20	9,238.42	14,156.00	4,817.58	65.3
10-31-250 CITY SALES TAXES	22,434.47	95,476.37	195,896.00	100,189.63	48.8
10-31-252 USE TAX PURCHASES	.00	.00	50,000.00	50,000.00	.0
10-31-254 USE TAX INVENTORY	.00	.00	25,000.00	25,000.00	.0
10-31-260 STATE SALES TAXES	15,350.84	84,054.31	172,378.00	88,324.89	48.8
TOTAL TAXES	77,234.23	294,450.93	638,263.00	343,812.07	48.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	1,218.80	15,862.74	12,000.00	(3,982.74)	133.0
10-32-110 BUSINESS LICENSES	3,744.00	4,718.50	18,000.00	11,281.50	29.5
10-32-120 P&Z FEES	.00	870.00	175.00	(695.00)	497.1
TOTAL LICENSES AND PERMITS	4,963.80	21,551.24	28,175.00	8,623.76	76.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	17,448.62	104,690.28	217,000.00	112,309.74	48.2
TOTAL INTERGOVERNMENTAL REVENUE	17,448.62	104,690.28	217,000.00	112,309.74	48.2
<u>CHARGES FOR SERVICE</u>					
10-34-100 ZONING FEES	.00	.00	500.00	500.00	.0
10-34-131 POLICE PROTECTION EQUIPMENT	9.98	58.94	250.00	191.06	23.6
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	500.00	500.00	.0
10-34-140 AUCTION PROCEEDS	9,778.98	43,380.02	10,000.00	(33,390.02)	433.9
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	250.00	250.00	.0
10-34-160 KENNEL FEES	386.00	9,179.00	18,000.00	6,821.00	57.4
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-34-823 BUS TICKET SALES SIERA VISTA	.00	.00	1,000.00	1,000.00	.0
TOTAL CHARGES FOR SERVICE	10,174.94	52,827.96	33,500.00	(19,127.86)	157.1
<u>FINES</u>					
10-35-100 POLICE FINES	.00	43,712.44	150,000.00	106,287.56	29.1
10-35-110 IMPOUND FEES	600.00	1,770.00	5,500.00	3,730.00	32.2
10-35-112 TOWING FEES	85.00	1,167.00	3,150.00	1,983.00	37.1
10-35-120 LIBRARY FEES & FINES	190.00	1,784.97	5,000.00	3,205.03	35.9
TOTAL FINES	875.00	48,444.41	163,650.00	115,205.59	29.6

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
MISCELLANEOUS REVENUE					
10-36-100 INTEREST	2,316.42	15,888.16	6,000.00	(9,888.16)	264.8
10-36-200 UNREALIZED GAIN	18,273.88	682.24	2,000.00	1,317.78	34.1
10-36-455 DONATIONS	.00	.00	1,400.00	1,400.00	.0
10-36-500 PARKS & REC REVENUE & FEES	.00	752.25	1,000.00	247.75	75.2
10-36-515 YOUTH SPONSERSHIP REVENUE	.00	.00	100.00	100.00	.0
10-36-900 MISCELLANEOUS	402.10	22,073.95	.00	(22,073.95)	.0
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-36-903 DIESEL SALES (FIRE, SCHOOL)	.00	4,316.84	22,000.00	17,683.16	18.6
10-36-904 WILDLAND REVENUE	.00	.00	10,000.00	10,000.00	.0
10-36-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-36-910 LANDFILL LAND LEASE	47,800.00	285,800.00	571,193.00	285,593.00	60.0
10-36-915 COUNTY ANIMAL SHELTER REVENUE	.00	21,000.00	50,000.00	29,000.00	42.0
10-36-922 EMPLOYEE INSUR CONTRIBUTION	1,525.58	12,529.48	9,750.00	(2,770.48)	128.5
10-36-950 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-36-965 ROLL-OFF TRUCK (SURPLUS SALES)	.00	.00	50,000.00	50,000.00	.0
10-36-970 WF SAVINGS TRANSFER IN	.00	.00	158,879.00	158,879.00	.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	.00	10.00	10.00	.0
TOTAL MISCELLANEOUS REVENUE	70,117.78	382,842.72	880,932.00	528,089.28	40.7
TOWN GRANTS					
10-37-165 DONATIONS - ANIMAL SHELTER	90.00	448.38	5,000.00	4,551.64	8.0
10-37-168 ANIMAL SHELTER GRANTS	.00	.00	65,000.00	65,000.00	.0
10-37-458 DONATIONS - LIBRARY	.00	1,144.00	2,000.00	856.00	57.2
10-37-457 LIBRARY GRANT	.00	36,584.89	100,000.00	63,415.11	36.6
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH	.00	1,830.00	5,000.00	3,170.00	36.6
10-37-487 POLICE DONATIONS	.00	.00	10,000.00	10,000.00	.0
10-37-908 GRANTS - POLICE AZDOHS	.00	.00	120,428.00	120,428.00	.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	98,000.00	98,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	75,000.00	75,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	75,000.00	75,000.00	.0
10-37-921 POLICE GRANT	.00	.00	100,000.00	100,000.00	.0
10-37-963 E-RATE	.00	.00	175,000.00	175,000.00	.0
10-37-984 CONTINGENCY FUND	.00	.00	200,000.00	200,000.00	.0
TOTAL TOWN GRANTS	90.00	40,007.05	1,098,428.00	1,056,418.95	3.7
TOTAL FUND REVENUE	180,904.35	924,614.57	3,067,946.00	2,143,331.43	30.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COUNCIL					
10-42-100 PERSONNEL SERVICES	830.00	5,730.00	11,340.00	5,610.00	50.5
10-42-110 PROFESSIONAL SERVICES	.00	7,981.92	6,021.00	(1,940.92)	132.2
10-42-130 EMPLOYEE BENEFITS	68.32	471.69	930.00	458.31	50.7
10-42-220 ATTORNEY FEES	419.31	7,046.82	55,772.00	48,725.18	12.6
10-42-250 ADVERTISING	.00	672.97	100.00	(472.97)	673.0
10-42-280 OFFICE SUPPLIES	39.87	182.68	800.00	637.44	20.3
10-42-530 COMMUNITY RELATIONS	.00	157.92	700.00	542.08	22.8
10-42-840 MEMBERSHIP LEAGUE	.00	418.90	5,720.00	5,303.10	7.3
10-42-880 TRAVEL AND TRAINING	(220.00)	1,302.82	2,000.00	897.38	65.1
TOTAL COUNCIL	1,137.30	23,623.40	83,383.00	59,559.60	28.6
GENERAL ADMINISTRATION					
10-43-100 PERSONNEL SERVICES	8,076.93	34,606.30	70,000.00	35,491.70	49.3
10-43-102 NEW HIRE	.00	.00	150.00	150.00	.0
10-43-106 OVERTIME	.00	.00	100.00	100.00	.0
10-43-122 MISCELLANEOUS	.00	405.81	.00	(405.81)	.0
10-43-130 EMPLOYEE BENEFITS	1,777.41	8,381.19	29,105.00	20,723.81	28.8
10-43-220 ATTORNEY FEES	419.31	2,801.81	10,000.00	7,198.19	28.0
10-43-250 ADVERTISING	1,778.89	3,164.52	7,500.00	4,335.48	42.2
10-43-271 TELEPHONE	756.92	3,877.15	10,500.00	6,622.85	37.9
10-43-280 INSURANCE	30.00	8,129.60	12,100.00	3,970.40	67.2
10-43-290 OFFICE SUPPLIES	1,341.34	3,010.28	3,000.00	(10.28)	100.3
10-43-300 PRINTING	.00	197.81	1,000.00	802.19	19.8
10-43-340 UTILITIES	424.32	3,256.96	19,700.00	16,443.04	16.5
10-43-380 CONTRACT LABOR	438.71	2,785.21	.00	(2,785.21)	.0
10-43-440 POSTAGE	251.75	1,769.13	3,500.00	1,730.87	50.6
10-43-470 VEHICLE EXPENSE	105.45	287.59	600.00	312.41	53.5
10-43-475 FUEL EXPENSE	.00	242.82	600.00	357.18	40.5
10-43-480 COMPUTER EXPENSE	1,105.27	5,715.54	11,400.00	5,684.46	50.1
10-43-500 BUILDING MAINTENANCE	816.28	1,806.75	12,300.00	10,493.25	14.7
10-43-610 EQUIPMENT MAINTENANCE	.00	242.00	200.00	(42.00)	121.0
10-43-640 MEMBERSHIP	.00	1,394.10	975.00	(419.10)	143.0
10-43-650 AUDIT	.00	.00	14,821.00	14,821.00	.0
10-43-680 TRAVEL AND TRAINING	15.87	1,674.81	4,850.00	3,175.19	34.5
10-43-690 ELECTION SUPPLIES	.00	2,395.00	8,000.00	5,605.00	29.9
10-43-691 ROLL-OFF TRUCK EXP	.00	.00	50,000.00	50,000.00	.0
10-43-703 CODIFYING/DIGITIZING	780.30	1,032.75	3,500.00	2,467.25	29.5
10-43-705 CAPITAL LEASE EXPENSE	594.21	3,488.44	5,000.00	1,511.56	69.8
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	.00	3,700.00	3,700.00	.0
TOTAL GENERAL ADMINISTRATION	18,510.96	90,627.37	282,301.00	191,673.63	32.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	5,040.00	22,981.20	43,136.00	20,154.80	83.3
10-45-105 OVERTIME	105.00	450.00	100.00	(350.00)	450.0
10-45-120 PROSECUTION FEES	.00	1,298.00	.00	(1,298.00)	.0
10-45-130 EMPLOYEE BENEFITS	1,466.35	7,367.67	17,881.00	10,513.13	41.2
10-45-221 COURT APPT ATTORNEYS	.00	4,820.00	.00	(4,820.00)	.0
10-45-250 CONTRACT LABOR-PRO TEM	.00	200.00	1,500.00	1,300.00	13.3
10-45-290 OFFICE SUPPLIES	.00	9.50	450.00	440.50	2.1
10-45-360 CONTRACT LABOR-JUDGE	600.00	4,800.00	14,400.00	9,600.00	33.3
10-45-381 CONTRACT LABOR - SECURITY	276.00	980.00	2,800.00	1,840.00	36.9
10-45-480 COMPUTER EXPENSE	.00	1,125.00	2,500.00	1,375.00	45.0
10-45-660 TRAVEL/TRAINING	.00	388.14	500.00	111.86	77.6
10-45-810 JAIL FEES	1,605.06	8,316.67	6,000.00	(2,316.67)	138.6
TOTAL MAGISTRATE	9,082.41	52,716.28	89,067.00	36,350.72	59.2
<u>IT</u>					
10-48-101 CONTRACT LABOR	.00	.00	41,000.00	41,000.00	.0
10-48-130 EMPLOYEE BENEFITS	.00	45.00	.00	(45.00)	.0
10-48-210 SUBSCRIPTIONS	.00	1,305.51	8,890.00	7,584.49	14.7
10-48-275 CELL PHONE	1,604.46	10,276.93	.00	(10,276.93)	.0
10-48-804 SOFTWARE LICENSING	.00	.00	2,500.00	2,500.00	.0
10-48-840 CAPITAL OUTLAY	1,317.44	4,724.59	8,250.00	3,525.41	57.3
TOTAL IT	2,921.90	16,352.03	60,640.00	44,287.97	27.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
POLICE					
10-51-100 PERSONNEL SERVICES	38,225.48	187,588.59	313,880.00	148,093.41	53.4
10-51-102 NEW HIRE	.00	2.10	.00	(2.10)	.0
10-51-105 OVERTIME	3,786.17	13,026.04	10,000.00	(3,026.04)	130.3
10-51-110 UNIFORM EXPENSE	250.00	1,500.00	3,800.00	2,100.00	41.7
10-51-130 EMPLOYEE BENEFITS	17,483.00	79,835.70	234,774.00	154,938.30	34.0
10-51-221 PSRS BOARD ATTORNEY	.00	.00	100.00	100.00	.0
10-51-222 CCSO CONTRACT	.00	6.13	50,000.00	49,993.87	.0
10-51-230 PROFESSIONAL SERVICES	419.32	2,801.81	8,021.00	3,219.19	48.5
10-51-271 TELEPHONE	477.12	2,705.89	5,200.00	2,494.11	52.0
10-51-290 OFFICE SUPPLIES	.00	428.27	1,000.00	571.73	42.8
10-51-295 PRINTING EXPENSE	.00	43.03	1,500.00	1,456.97	2.9
10-51-340 UTILITIES	384.88	2,915.29	.00	(2,915.29)	.0
10-51-360 CONTRACT LABOR	436.71	2,862.00	.00	(2,862.00)	.0
10-51-365 SHREDDING SERVICES	94.40	559.11	900.00	340.89	62.1
10-51-460 MAINTENANCE AND SUPPLIES	802.75	12,898.37	3,500.00	(9,398.37)	388.5
10-51-466 WEAPONS AND AMMUNITION	.00	155.45	2,000.00	1,844.55	7.8
10-51-470 VEHICLE EXPENSE	2,078.11	3,772.75	8,000.00	4,227.25	47.2
10-51-475 POLICE FUEL EXPENSE	.00	5,331.41	12,000.00	6,668.59	44.4
10-51-480 COMPUTER EXPENSE	131.86	783.40	1,200.00	406.60	66.1
10-51-500 BUILDING MAINTENANCE	.00	35.58	.00	(35.58)	.0
10-51-505 POLICE VEHICLE IMPOUND FEE	187.50	2,049.50	4,250.00	2,200.50	48.2
10-51-510 IMPOUND ADMIN	(150.00)	(1,938.00)	.00	1,938.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	.00	3,177.04	8,500.00	5,322.96	37.4
10-51-640 MEMBERSHIP	.00	.00	400.00	400.00	.0
10-51-880 TRAVEL AND TRAINING	.00	.00	1,000.00	1,000.00	.0
10-51-885 COMMUNITY RELATIONS	.00	.00	750.00	750.00	.0
10-51-705 CAPITAL LEASE	208.93	1,271.92	2,300.00	1,028.08	55.3
10-51-840 POLICE CAPITAL OUTLAY	.00	2,458.57	6,250.00	3,790.43	39.4
10-51-845 OFFICE FURNITURE	.00	.00	100.00	100.00	.0
10-51-858 BODY WORN CAMERA PROGRAM	.00	.00	3,368.00	3,368.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	.00	.00	8,500.00	8,500.00	.0
TOTAL POLICE	85,802.05	304,080.95	688,891.00	384,810.05	44.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
ANIMAL SHELTER					
10-52-100 PERSONNEL SERVICES	4,752.00	19,619.76	45,760.00	26,140.24	42.9
10-52-102 NEW HIRE	80.00	250.00	.00 (250.00)	.0
10-52-110 ANIMAL SHELTER UNIFORMS	.00	.00	200.00	200.00	.0
10-52-130 EMPLOYEE BENEFITS	665.94	2,803.08	5,480.00	2,658.92	51.3
10-52-140 PROFESSIONAL SERVICES	419.32	6,117.58	9,021.00 (98.58)	101.8
10-52-290 OFFICE SUPPLIES	.00	321.50	200.00 (121.50)	160.8
10-52-340 UTILITIES	439.88	3,757.42	.00 (3,757.42)	.0
10-52-360 CONTRACT LABOR	528.09	3,387.49	.00 (3,387.49)	.0
10-52-450 EQUIPMENT AND SUPPLIES	.00	51.99	2,000.00	1,948.01	2.6
10-52-460 MAINTENANCE AND SUPPLIES	965.11	3,825.85	3,850.00	24.15	99.4
10-52-461 ANIMAL FOOD	273.66	436.28	2,050.00	1,611.72	21.4
10-52-462 PEST CONTROL	48.00	276.00	550.00	274.00	50.2
10-52-463 MEDICE/VACCINE	398.56	1,160.82	3,000.00	1,839.38	38.7
10-52-465 HEALTH AND SAFETY	.00	.00	300.00	300.00	.0
10-52-470 VEHICLE EXPENSE	.00	717.89	1,000.00	282.31	71.8
10-52-471 VEHICLE LEASE	.00	.00	10,800.00	10,800.00	.0
10-52-475 FUEL EXPENSE	.00	476.54	.00 (476.54)	.0
10-52-480 COMPUTER EXPENSE	90.08	540.23	1,000.00	459.77	54.0
10-52-500 BUILDING MAINTENANCE	234.05	234.05	.00 (234.05)	.0
10-52-680 TRAVEL & TRAINING	.00	.00	1,500.00	1,500.00	.0
10-52-665 COMMUNITY RELATIONS	.00	.00	400.00	400.00	.0
10-52-800 MISC	20.00	315.00	.00 (315.00)	.0
TOTAL ANIMAL SHELTER	8,892.59	44,283.06	84,081.00	39,797.92	52.7
FIRE					
10-53-100 PERSONNEL SERVICES	.00	205,012.41	317,800.00	112,787.59	84.5
10-53-101 VOLUNTEER FIREFIGHTERS	.00	.00	7,000.00	7,000.00	.0
10-53-110 UNIFORM EXPENSE	.00	.00	3,200.00	3,200.00	.0
10-53-130 EMPLOYEE BENEFITS	.00	2.55	5,000.00	4,997.45	.1
10-53-290 OFFICE SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-53-340 UTILITIES	1,503.85	6,740.22	.00 (6,740.22)	.0
10-53-366 JANITORIAL SERVICES	.00	.00	1,200.00	1,200.00	.0
10-53-450 EQUIPMENT/TRUCK MAINTENANCE	.00	1,124.25	5,000.00	3,875.75	22.5
10-53-460 MAINTENANCE AND SUPPLIES	.00	35.58	15,000.00	14,964.42	.2
10-53-462 PEST CONTROL	.00	.00	10,000.00	10,000.00	.0
10-53-470 VEHICLE EXPENSE	.00	48,600.37	54,000.00	5,399.63	90.0
10-53-475 FIRE FUEL EXPENSE	.00	.00	9,000.00	9,000.00	.0
10-53-480 COMPUTER EXPENSE	8.81	322.10	1,800.00	1,477.90	17.9
10-53-680 TRAVEL AND TRAINING	.00	.00	3,500.00	3,500.00	.0
10-53-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-53-670 FIRE SAFETY EQUIP	.00	.00	7,000.00	7,000.00	.0
10-53-700 WILDLAND EXPENSES	.00	.00	2,500.00	2,500.00	.0
10-53-702 MEDICAL SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-53-705 CAPITAL LEASE	.00	4,716.58	.00 (4,716.58)	.0
TOTAL FIRE	1,512.46	268,554.06	454,000.00	187,445.94	58.7

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BUILDING REGULATION					
10-54-290 OFFICE SUPPLIES	15.74	63.77	.00	(63.77)	.0
10-54-300 PROFESSIONAL SERVICES	419.32	419.32	8,021.00	5,601.68	7.0
10-54-390 CONTRACT LABOR	4,060.00	24,800.00	54,000.00	29,400.00	45.6
10-54-780 BLDG REGULATION SUPPLIES	.00	144.89	540.00	395.11	26.8
10-54-801 ABATEMENT	.00	.00	8,600.00	8,600.00	.0
TOTAL BUILDING REGULATION	4,485.06	25,227.98	69,161.00	43,933.02	36.5
PUBLIC WORKS					
10-57-340 UTILITIES	2,541.48	15,768.41	.00	(15,768.41)	.0
10-57-360 CONTRACT LABOR	826.57	2,858.82	.00	(2,858.82)	.0
10-57-480 MAINTENANCE AND SUPPLIES	.00	74.03	250.00	175.97	29.6
TOTAL PUBLIC WORKS	3,367.05	18,689.26	250.00	(16,439.26)	7475.7
CITY POOL					
10-58-100 PERSONNEL SERVICES	.00	4,380.22	10,395.00	6,034.78	42.0
10-58-130 EMPLOYEE BENEFITS	.00	684.82	1,500.00	815.18	45.7
10-58-270 PHONE	51.93	310.84	600.00	289.46	51.8
10-58-340 UTILITIES	394.40	3,289.29	7,500.00	4,230.71	43.6
10-58-480 MAINTENANCE AND SUPPLIES	113.22	1,832.66	5,000.00	3,367.34	32.7
10-58-860 CERTIFYING	.00	.00	300.00	300.00	.0
TOTAL CITY POOL	559.55	10,267.53	25,295.00	15,037.47	40.6
SUMMER SPLASH					
10-59-100 PERSONNEL SERVICES	.00	3,000.00	3,000.00	.00	100.0
10-59-460 SUPPLIES	.00	212.23	600.00	387.77	35.4
TOTAL SUMMER SPLASH	.00	3,212.23	3,600.00	387.77	89.2
PARKS & RECREATION					
10-60-100 PERSONNEL SERVICES	.00	248.32	.00	(248.32)	.0
10-60-130 EMPLOYEE BENEFITS	.00	51.05	.00	(51.05)	.0
10-60-460 MAINTENANCE AND SUPPLIES	420.51	1,218.98	4,000.00	2,781.02	30.5
10-60-530 COMMUNITY RELATIONS	.00	.00	250.00	250.00	.0
10-60-704 SPECIAL ACTIVITIES	152.49	713.41	10,000.00	9,286.59	7.1
TOTAL PARKS & RECREATION	573.00	2,231.76	14,250.00	12,018.24	16.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LIBRARY AND COMMUNITY SERVICES					
10-82-100 PERSONNEL SERVICES	8,889.21	41,245.02	88,500.00	45,254.98	47.7
10-82-102 NEW HIRE	.00	.00	100.00	100.00	.0
10-82-130 EMPLOYEE BENEFITS	1,031.14	4,484.59	10,000.00	5,515.41	44.9
10-82-260 ADVERTISING	.00	.00	250.00	250.00	.0
10-82-271 TELEPHONE	170.11	1,018.07	2,000.00	981.93	50.9
10-82-290 OFFICE SUPPLIES	183.88	894.08	2,500.00	1,605.92	27.8
10-82-340 UTILITIES	738.95	5,471.35	.00 (5,471.35)	.0
10-82-380 CONTRACT LABOR	406.25	2,437.50	.00 (2,437.50)	.0
10-82-386 INMATE/JANITORIAL SERVICES	80.92	801.88	1,285.00	883.32	48.8
10-82-440 POSTAGE	.00	.00	200.00	200.00	.0
10-82-460 MAINTENANCE AND SUPPLIES	910.79	10,578.39	1,500.00 (9,078.39)	706.1
10-82-478 FUEL	.00	.00	380.00	380.00	.0
10-82-480 COMPUTER EXPENSE	15.25	81.00	500.00	439.00	12.2
10-82-481 INTERNET	84.95	884.65	2,300.00	1,635.35	28.9
10-82-810 EQUIPMENT MAINTENANCE	.00	74.89	.00 (74.89)	.0
10-82-820 EQUIP REPAIR AND MAINTENANCE	.00	.00	400.00	400.00	.0
10-82-840 MEMBERSHIP	.00	65.00	195.00	130.00	33.3
10-82-860 TRAVEL AND TRAINING	.00	494.18	1,000.00	505.82	49.4
10-82-703 SPECIAL ACTIVITIES	.00	303.43	500.00	196.57	60.7
10-82-705 CAPITAL LEASE	1,030.00	3,234.71	3,900.00	865.29	82.9
10-82-802 LIBRARY DONATIONS EXP	.00	80.00	.00 (80.00)	.0
TOTAL LIBRARY AND COMMUNITY SERVICES	13,529.43	71,506.34	113,490.00	41,983.86	63.0
CITY BUS					
10-85-100 PERSONNEL SERVICES	1,867.07	11,164.75	28,534.00	17,369.25	39.1
10-85-130 EMPLOYEE BENEFITS	259.25	1,538.52	3,978.00	2,438.48	38.7
10-85-140 PROFESSIONAL SERVICES	.00	2,382.50	5,021.00	3,638.50	39.8
10-85-280 INSURANCE	.00	7,981.92	12,050.00	4,068.08	68.1
10-85-470 VEHICLE EXPENSE	.00	1,052.47	4,985.00	3,912.53	21.2
10-85-475 FUEL EXPENSE	.00	1,988.87	8,732.00	4,733.33	29.7
10-85-482 BUS STOP CONSTRUCTION	.00	.00	5,000.00	5,000.00	.0
10-85-483 SIERRA VISTA BUS FARES	.00	.00	1,000.00	1,000.00	.0
TOTAL CITY BUS	2,126.32	26,099.83	68,278.00	42,178.17	38.2

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SENIOR CENTER					
10-68-100 PERSONNEL SERVICES	1,155.00	5,508.35	9,200.00	3,691.65	59.9
10-68-130 EMPLOYEE BENEFITS	117.80	587.94	1,200.00	612.06	49.0
10-68-140 PROFESSIONAL SERVICES	419.32	10,783.74	9,021.00	(4,742.74)	178.8
10-68-271 TELEPHONE	53.35	319.06	650.00	330.94	49.1
10-68-280 SUPPLIES	.00	805.50	200.00	(405.50)	302.8
10-68-340 UTILITIES	354.91	2,812.16	5,000.00	2,387.84	52.2
10-68-341 INTERNET SERVICES	.00	385.00	800.00	415.00	48.1
10-68-462 PEST CONTROL	44.00	264.00	550.00	286.00	48.0
10-68-800 AUTHORIZED EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
TOTAL SENIOR CENTER	2,144.18	21,045.75	33,821.00	12,575.25	62.8
TOWN GRANTS					
10-69-480 BUS LINE EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
10-69-801 ANIMAL SHELTER GRANT EXP	.00	.00	70,000.00	70,000.00	.0
10-69-802 LIBRARY DONATIONS EXP	.00	20,893.18	132,000.00	111,106.82	15.8
10-69-803 IT GRANT EXP	.00	.00	190,000.00	190,000.00	.0
10-69-804 MISC EXP	.00	.00	75,000.00	75,000.00	.0
10-69-805 BUILDING REGULATION EXP	.00	.00	25,000.00	25,000.00	.0
10-69-845 POLICE GRANT EXP	4,984.84	4,984.84	10,000.00	5,035.36	49.7
10-69-846 AZDOHS GRANT EXPENDITURES	.00	.00	99,000.00	99,000.00	.0
10-69-847 AZGOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-69-851 CONTINGENCY FUND EXP	.00	.00	200,000.00	200,000.00	.0
TOTAL TOWN GRANTS	4,984.84	25,857.82	996,428.00	970,568.18	2.8
NON-DEPARTMENTAL					
10-70-801 INSURANCE CLAIMS	1,544.88	12,995.40	1,202.00	(11,793.40)	1081.2
TOTAL NON-DEPARTMENTAL	1,544.88	12,995.40	1,202.00	(11,793.40)	1081.2
TOTAL FUND EXPENDITURES	141,153.58	1,015,571.07	3,087,948.00	2,052,374.93	33.1
NET REVENUE OVER EXPENDITURES	39,750.77	(90,958.50)	.00	90,958.50	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
12-30-800 DHS GRANT BP O/T	4,984.84	4,984.84	135,000.00	130,035.36	3.7
TOTAL REVENUE	4,984.84	4,984.84	135,000.00	130,035.36	3.7
TOTAL FUND REVENUE	4,984.84	4,984.84	135,000.00	130,035.36	3.7

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PONT</u>
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	229.82	2,480.91	135,000.00	132,519.09	1.8
12-40-131 DUI TASK FORCE OVER TIME	333.00	333.00	.00	(333.00)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	285.79	1,428.84	.00	(1,428.84)	.0
12-40-840 AUTHORIZED EXPENDITURES	832.50	8,186.27	.00	(8,186.27)	.0
TOTAL EXPENDITURES	1,680.91	12,429.02	135,000.00	122,570.98	9.2
TOTAL FUND EXPENDITURES	1,680.91	12,429.02	135,000.00	122,570.98	9.2
NET REVENUE OVER EXPENDITURES	3,283.73	(7,484.38)	.00	7,484.38	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
14-30-801 TRIBAL CASINO GRANT FUND	.00	.00	300,000.00	300,000.00	.0
14-30-802 FIRE ACT GRANT	.00	.00	450,000.00	450,000.00	.0
TOTAL REVENUE	.00	.00	750,000.00	750,000.00	.0
 TOTAL FUND REVENUE	 .00	 .00	 750,000.00	 750,000.00	 .0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2018

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
14-40-840 CAPITAL OUTLAY	.00	.00	750,000.00	750,000.00	.0
TOTAL EXPENDITURES	.00	.00	750,000.00	750,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	750,000.00	750,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUE						
20-30-200	FINES AND BAILS	13,841.88	88,385.53	268,000.00	181,834.47	32.2
20-30-300	BONDS	.00	.00	250.00	250.00	.0
20-30-400	RESTITUTION	.00	.00	100.00	100.00	.0
20-30-500	JCEF	.00	.00	100.00	100.00	.0
TOTAL REVENUE		13,841.88	88,385.53	268,450.00	182,084.47	32.2
TOTAL FUND REVENUE		13,841.88	88,385.53	268,450.00	182,084.47	32.2

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
20-40-200	FINES AND BAILS	18,355.31	91,880.46	288,204.00	176,523.54	34.2
20-40-400	RESTITUTION	.00	30.00	46.00	16.00	66.2
20-40-401	BOND	.00	443.00	100.00	(343.00)	443.0
20-40-500	JCEF	.00	.00	100.00	100.00	.0
TOTAL EXPENDITURES		18,355.31	92,153.46	288,450.00	176,296.54	34.3
TOTAL FUND EXPENDITURES		18,355.31	92,153.46	288,450.00	176,296.54	34.3
NET REVENUE OVER EXPENDITURES		(4,513.85)	(5,787.93)	.00	5,787.93	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
23-30-300 GAS TAX REVENUES - HURF	12,173.51	74,242.87	147,852.00	73,409.13	50.3
23-30-800 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL REVENUE	12,173.51	74,242.87	147,752.00	73,509.13	50.3
TOTAL FUND REVENUE	12,173.51	74,242.87	147,752.00	73,509.13	50.3

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
ROAD USERS ADMIN					
23-40-100 PERSONNEL SERVICES	.00	.00	45,868.00	45,868.00	.0
23-40-105 OVERTIME	.00	.00	1,000.00	1,000.00	.0
23-40-120 PROFESSIONAL SERVICES	.00	.00	8,021.00	8,021.00	.0
23-40-130 EMPLOYEE BENEFITS	.00 (14.16)	24,558.00	24,572.16 (.1)
23-40-480 MAINTENANCE AND SUPPLIES	.00	1,813.98	8,000.00	4,386.02	26.9
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-480 ROAD REPAIR	.00	3,981.00	30,000.00	26,019.00	13.3
23-40-810 EQUIPMENT REPAIR	.00	.00	5,000.00	5,000.00	.0
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
TOTAL ROAD USERS ADMIN	.00	5,580.82	147,752.00	142,171.18	3.8
TOTAL FUND EXPENDITURES	.00	5,580.82	147,752.00	142,171.18	3.8
NET REVENUE OVER EXPENDITURES	12,173.51	88,862.05	.00 (88,862.05)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
GRANT REVENUE					
29-30-800 GRANT REVENUE CDBG	.00	3,400.00	.00	(3,400.00)	.0
29-30-801 MISCELLANEOUS GRANTS	.00	.00	100,000.00	100,000.00	.0
TOTAL GRANT REVENUE	<u>.00</u>	<u>3,400.00</u>	<u>100,000.00</u>	<u>96,600.00</u>	<u>3.4</u>
TOTAL FUND REVENUE	<u>.00</u>	<u>3,400.00</u>	<u>100,000.00</u>	<u>96,600.00</u>	<u>3.4</u>

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
29-40-840 AUTHORIZED EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
TOTAL GRANT EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>3,400.00</u>	<u>.00</u>	<u>(3,400.00)</u>	<u>.0</u>

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
51-30-200 WATER SALES	13,273.92	85,504.84	156,910.00	71,405.16	54.5
51-30-202 RC: RECONNECT FEE	.00	300.00	500.00	200.00	60.0
51-30-300 CONNECTION FEES	.00	275.00	500.00	225.00	55.0
51-30-400 PENALTIES & FORFEITURES	(.05)	3,962.40	12,000.00	8,037.60	33.0
51-30-600 MISCELLANEOUS	.00	.00	600.00	600.00	.0
51-30-950 WF SAVINGS TRANSFERS IN	.00	.00	47,334.00	47,334.00	.0
TOTAL REVENUE	13,273.87	90,042.24	217,844.00	127,801.76	41.3
TOTAL FUND REVENUE	13,273.87	90,042.24	217,844.00	127,801.76	41.3

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
WATER EXPENDITURES					
51-40-100 PERSONNEL SERVICES	15,578.93	52,004.54	70,636.00	18,630.46	73.6
51-40-105 OVERTIME	285.34	816.39	1,000.00	183.61	81.6
51-40-110 UNIFORM EXPENSE	281.88	2,242.01	4,500.00	2,257.99	49.8
51-40-130 EMPLOYEE BENEFITS	5,031.80	18,289.92	24,558.00	6,268.08	74.5
51-40-280 INSURANCE	.00	7,981.92	11,000.00	3,018.08	72.4
51-40-290 OFFICE SUPPLIES	.00	10.50	.00	(10.50)	.0
51-40-340 UTILITIES	2,869.55	22,989.85	31,000.00	8,010.15	74.2
51-40-360 CONTRACT LABOR	1,102.07	5,080.22	5,000.00	(80.22)	101.2
51-40-370 SALES TAX	1,071.30	5,218.93	13,200.00	7,981.07	39.5
51-40-440 POSTAGE	251.75	1,484.79	1,000.00	(484.79)	149.5
51-40-480 MAINTENANCE & SUPPLIES	2,353.74	12,427.58	14,000.00	1,572.42	88.8
51-40-470 VEHICLE EXPENSE	323.27	1,824.22	2,500.00	675.78	65.0
51-40-475 FUEL EXPENSE	977.30	7,919.83	4,320.00	(3,599.83)	183.3
51-40-480 COMPUTER EXPENSE	8.81	51.66	610.00	558.34	8.5
51-40-510 WATER TESTS	1,092.00	7,067.05	7,500.00	432.95	94.2
51-40-610 EQUIPMENT MAINTENANCE	.00	3,743.42	20,000.00	16,256.58	18.7
51-40-650 AUDIT	.00	.00	5,021.00	5,021.00	.0
51-40-880 TRAVEL	.00	.00	700.00	700.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	300.00	300.00	.0
TOTAL WATER EXPENDITURES	31,187.14	148,922.83	217,844.00	66,921.17	68.4
TOTAL FUND EXPENDITURES	31,187.14	148,922.83	217,844.00	66,921.17	68.4
NET REVENUE OVER EXPENDITURES	(17,913.27)	(58,880.59)	.00	58,880.59	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING DECEMBER 31, 2018**

SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
52-30-200 SEWER SERVICES	9,416.13	59,519.94	113,659.00	54,138.06	52.4
52-30-300 CONNECTION FEES	.00	.00	500.00	500.00	.0
52-30-950 WF SAVINGS TRANSFERS IN	.00	.00	45,281.00	45,281.00	.0
TOTAL REVENUE	9,416.13	59,519.94	159,439.00	99,919.06	37.3
 TOTAL FUND REVENUE	 9,416.13	 59,519.94	 159,439.00	 99,919.06	 37.3

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SEWER EXPENDITURES					
52-40-100 PERSONNEL SERVICES	10,300.26	34,662.66	70,635.00	35,972.34	49.1
52-40-106 OVERTIME	188.78	358.67	1,000.00	643.33	35.7
52-40-130 EMPLOYEE BENEFITS	3,296.96	11,641.78	41,663.00	30,021.22	27.9
52-40-340 UTILITIES	607.88	3,449.91	.00 (3,449.91)	.0
52-40-360 CONTRACT LABOR	989.01	10,549.39	3,600.00 (6,949.39)	293.0
52-40-480 MAINTENANCE AND SUPPLIES	.00	8,089.97	10,000.00	1,910.03	80.9
52-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
52-40-475 FUEL	977.29	3,228.47	4,320.00	1,091.53	74.7
52-40-480 COMPUTER EXPENSE	.00	.00	500.00	500.00	.0
52-40-518 ADEQ FEES	.00	.00	3,000.00	3,000.00	.0
52-40-810 EQUIPMENT MAINTENANCE	60.84	4,557.23	5,000.00	442.77	91.1
52-40-830 SEWER CHEMICALS	.00	532.50	.00 (532.50)	.0
52-40-650 PROFESSIONAL SERVICES	2,464.32	4,367.65	7,021.00	2,653.35	62.2
52-40-702 SEWAGE POND COMPLIANCE	892.50	2,855.00	10,000.00	7,045.00	29.6
52-40-900 BAD DEBT EXPENSE	.00	.00	200.00	200.00	.0
TOTAL SEWER EXPENDITURES	19,747.84	84,391.23	159,439.00	75,047.77	52.9
TOTAL FUND EXPENDITURES	19,747.84	84,391.23	159,439.00	75,047.77	52.9
NET REVENUE OVER EXPENDITURES	(10,331.71)	(24,871.29)	.00	24,871.29	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
54-30-200 SALES RECEIPTS	12,592.66	66,250.72	126,748.00	58,497.28	53.9
54-30-960 WF SAVINGS TRANSFERS IN	.00	.00	44,515.00	44,515.00	.0
TOTAL REVENUE	12,592.66	66,250.72	171,263.00	103,012.28	39.9
 TOTAL FUND REVENUE	 12,592.66	 66,250.72	 171,263.00	 103,012.28	 39.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GARBAGE EXPENDITURES					
54-40-100 PERSONNEL SERVICES	3,966.00	21,355.98	40,156.00	18,800.01	53.2
54-40-105 OVERTIME	.00	.00	250.00	250.00	.0
54-40-130 EMPLOYEE BENEFITS	1,059.33	8,738.87	12,436.00	3,697.33	70.3
54-40-280 INSURANCE	.00	7,981.92	10,000.00	2,038.08	79.8
54-40-390 CONTRACT LABOR	406.25	4,820.00	.00	(4,820.00)	.0
54-40-450 EQUIPMENT/SUPPLIES	3,196.48	4,880.27	15,000.00	10,139.73	32.4
54-40-460 SUPPLIES	.00	95.78	1,000.00	904.22	9.6
54-40-470 VEHICLE EXPENSE	.00	12,152.50	2,500.00	(9,652.50)	486.1
54-40-475 FUEL	.00	3,343.72	1,900.00	(1,443.72)	176.0
54-40-610 EQUIPMENT MAINTENANCE	.00	1,576.70	.00	(1,576.70)	.0
54-40-850 AUDIT	.00	.00	6,021.00	6,021.00	.0
54-40-821 LANDFILL PAYMENT	6,025.04	32,096.08	42,000.00	9,903.92	76.4
54-40-840 GARBAGE CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
TOTAL GARBAGE EXPENDITURES	14,653.10	97,001.63	171,263.00	74,261.37	56.6
TOTAL FUND EXPENDITURES	14,653.10	97,001.63	171,263.00	74,261.37	56.6
NET REVENUE OVER EXPENDITURES	(2,080.44)	(28,750.91)	.00	28,750.91	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUE					
55-30-100 INTEREST EARNINGS	.00	.00	250.00	250.00	.0
55-30-200 SALES - LANDFILL	96,719.73	602,762.05	1,274,912.00	672,149.95	47.3
55-30-201 LATE PENALTIES	.00	.00	1,000.00	1,000.00	.0
55-30-205 MISC.REVENUE	120.00	1,225.00	800.00	(625.00)	204.2
55-30-206 ROLL-OFF TRUCK FUND	.00	.00	50,000.00	50,000.00	.0
55-30-210 TIPPING FEES	9,064.18	67,502.28	130,000.00	62,497.72	51.9
TOTAL REVENUE	105,903.91	671,489.33	1,456,762.00	785,272.67	48.1
SOURCE 36					
55-36-400 SALE OF FIXED ASSETS	.00	.00	120,000.00	120,000.00	.0
55-36-405 RECYCLE	.00	1,394.40	2,000.00	605.60	69.7
TOTAL SOURCE 36	.00	1,394.40	122,000.00	120,605.60	1.1
TOTAL FUND REVENUE	105,903.91	672,883.73	1,578,762.00	905,878.27	42.8

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LANDFILL EXPENDITURES					
55-40-100 PERSONNEL SERVICES	20,333.34	111,206.02	369,838.00	258,631.98	30.1
55-40-102 NEW HIRE	.00	70.00	.00	(70.00)	.0
55-40-105 OVERTIME	721.80	2,384.47	8,000.00	5,615.53	28.8
55-40-110 UNIFORM EXPENSE	317.99	3,059.30	7,000.00	3,940.70	43.7
55-40-130 EMPLOYEE BENEFITS	8,247.89	50,943.47	147,105.00	96,161.53	34.6
55-40-250 ADVERTISING	70.74	470.74	250.00	(220.74)	188.3
55-40-265 BANK COSTS/FEES	2,574.98	15,058.88	15,000.00	(58.88)	100.4
55-40-280 INSURANCE	.00	7,981.82	38,000.00	28,038.08	22.1
55-40-290 OFFICE SUPPLIES	.00	282.05	250.00	(12.05)	104.8
55-40-337 PROPERTY LEASE	47,800.00	285,800.00	571,183.00	285,583.00	50.0
55-40-340 UTILITIES	921.84	8,149.17	13,000.00	6,850.83	47.3
55-40-360 SAFETY EQUIPMENT	.00	.00	250.00	250.00	.0
55-40-380 CONTRACT LABOR	2,865.87	18,383.11	28,000.00	9,616.89	65.7
55-40-385 CONTRACT SERVICES ENTEC	.00	476.37	25,000.00	24,523.63	1.9
55-40-480 MAINTENANCE & SUPPLIES	2,540.71	29,894.02	35,000.00	5,305.98	84.8
55-40-470 VEHICLE EXPENSE	138.00	218.00	500.00	284.00	43.2
55-40-475 FUEL EXPENSE	4,807.50	34,484.75	77,855.00	43,363.25	44.3
55-40-478 FUEL DEISEL	.00	7,180.10	.00	(7,180.10)	.0
55-40-480 COMPUTER EXPENSE	88.08	1,806.48	2,000.00	191.52	90.4
55-40-500 BUILDING MAINTENANCE	.00	24,284.00	250.00	(24,044.00)	9717.6
55-40-510 LAB FEES	.00	2,318.00	5,000.00	2,684.00	48.3
55-40-515 ENGINEERING SERVICES	.00	900.00	5,000.00	4,100.00	18.0
55-40-518 ADEQ FEES	2,010.96	4,011.96	15,000.00	10,988.04	28.8
55-40-610 EQUIPMENT MAINTENANCE	1,101.88	63,820.07	80,000.00	(3,820.07)	108.0
55-40-650 PROFESSIONAL SERVICES	418.32	1,222.85	5,021.00	4,798.35	20.3
55-40-660 TRAVEL - TRAVEL/TRAINING	102.13	102.13	250.00	147.87	40.9
55-40-705 CAPITAL LEASE	9,431.50	58,589.00	95,000.00	36,411.00	59.6
55-40-840 LANDFILL CAPITAL OUTLAY	.00	.00	3,000.00	3,000.00	.0
55-40-841 ROLL-OFF TRUCK G.F. REIMBURSE	.00	.00	50,000.00	50,000.00	.0
55-40-855 METHANE MONITORING	.00	732.12	3,000.00	2,267.88	24.4
TOTAL LANDFILL EXPENDITURES	103,769.51	729,206.76	1,578,782.00	849,555.24	46.2
TOTAL FUND EXPENDITURES	103,769.51	729,206.76	1,578,782.00	849,555.24	46.2
NET REVENUE OVER EXPENDITURES	2,134.40	(58,323.03)	.00	58,323.03	.0

1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES					
56-40-265 BANK COSTS/FEEES	.00	69.43	.00	(69.43)	.0
TOTAL EXPENDITURES	.00	69.43	.00	(69.43)	.0
TOTAL FUND EXPENDITURES	.00	69.43	.00	(69.43)	.0
NET REVENUE OVER EXPENDITURES	.00	(69.43)	.00	69.43	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

		CAMP NACO				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
78-30-850	GRANT REVENUES	.00	.00	10,000.00	10,000.00	.0
	TOTAL REVENUE	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND REVENUE	.00	.00	10,000.00	10,000.00	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018**

		CAMP NACO				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
73-40-860	AUTHORIZED EXPENDITURES	110.11	660.84	10,000.00	9,339.16	6.6
	TOTAL EXPENDITURES	110.11	660.84	10,000.00	9,339.16	6.6
	TOTAL FUND EXPENDITURES	110.11	660.84	10,000.00	9,339.16	6.6
	NET REVENUE OVER EXPENDITURES	(110.11)	(660.84)	.00	660.84	.0

HUACHUCA CITY SENIOR CENTER

INTERIM OPERATING AND LICENSE AGREEMENT

This Interim Operating and License Agreement (the "Agreement") dated this 24th day of January, 2019, is between the Town of Huachuca City, herein referred to as "Local Government," Mustang Mountain Cowboy Church, an Arizona non-profit corporation, herein referred to as "Interim Service Provider," and HCSC Management, an Arizona nonprofit corporation, herein referred to as "Former Provider," (together referred to as the "Parties").

RECITALS

WHEREAS, Local Government has a senior center facility, located at 504 N. Gonzales Blvd., in Huachuca City ["Senior Center" or "premises"]; and

WHEREAS, Former Provider was providing services at the Senior Center, but has given notice of its intent to cease providing services and withdraw from the Senior Center in March, 2019; and

WHEREAS, Local Government has initiated a process for selecting a long-term manager and service provider to operate the Senior Center; and

WHEREAS, Local Government needs to engage an interim manager and service provider to operate the Senior Center pending selection of a long-term manager and service provider, anticipated in July of 2019; and

WHEREAS, Interim Service Provider is willing and able to provide management and services at the Senior Center until a long-term provider has been selected; and

WHEREAS, Former Provider is willing to leave its furnishings and equipment in the Senior Center until a long-term provider is selected; and

WHEREAS, the Parties wish to formalize their interim agreement in this document.

NOW, THEREFORE, in consideration of the forgoing Recitals, the Parties agree as follows:

TERMS

1. Governing Law

This Agreement is subject to the laws of the State of Arizona, and all applicable federal and state laws and ordinances.

2. Scope of Work: Premises

The Interim Service Provider shall use the Senior Center to provide the Local Government with the services described in Section 4, below.

3. Compensation

In lieu of compensation to the Interim Service Provider for its provision of the services described in Section 4, below, the Local Government will provide use of the Senior Center without: utility charges, insurance

charges, license charges or rental payments. In addition, Local Government and Former Provider agree to leave their furnishings and equipment in the Senior Center for use by Interim Service Provider.

4. Services; Use of Property; Furnishings and Equipment

- A. **Services and Use of Property.** The Local Government shall retain ownership of the Senior Center, and shall provide and maintain insurance, utility services and maintenance. The Local Government will not provide internet access to the facility. The Local Government has the right of entry to the premises at any time without notice. Should major repairs be required, the Local Government may close the Senior Center and terminate the services and this Agreement, upon 3 day's prior notice.

The Interim Service Provider shall use the Senior Center and furnishings for the sole purpose of providing services to the Local Government's senior residents, including providing all staff it deems necessary and providing lunches at least three days per week, between the hours of 10:00 am and 2:00 pm. Local Government will provide no staffing or supervision for the Senior Center.

The Interim Service Provider may only use the Senior Center for providing Senior Citizens Services. These services may not include religious or medical services. No one is permitted to sleep overnight at the Senior Center. The Interim Service Provider shall keep the premises neat, clean and safe at all times.

The Interim Service Provider shall report monthly to the Town Manager regarding the services it has provided for the previous month.

Natural Disasters-The Town reserves the right to use the facility for community safety in the event of a natural disaster or community emergency. These disasters would be an act of God event or forced evacuation.

The Interim Service Provider shall be responsible for providing all foods, commodities and consumables necessary for operation of the Senior Center for the term of the agreement at their costs.

- B. **Furnishings and Equipment.** Former Provider and Local Government shall leave their furnishings and equipment in the Senior Center until this Agreement terminates, but in any event, no longer than June 15, 2019. Former Provider and Local Government agree that Interim Provider may use the furnishings and equipment to provide services at no charge to Interim Provider. However, Interim Provider agrees to assume the risk for any damage or loss of the furnishings and equipment.

The Local Government shall remain the owner of its furnishings and equipment, which consist of a walk-in cooler, kitchen sink, stove, fire extinguisher and stainless steel table. These items would remain after this Agreement expires and Former Provider removes all of its furnishings and equipment items from the premises, which consist of the other furnishings, decorations, equipment and sundry items which are not specifically identified above as belonging to the Local Government. Former Provider agrees that removal of non-attached items may in no way do damage to the Senior Center.

5. Term; Termination and Inspections

This Agreement will begin on the 1st day of February 2019 and continue until May 31, 2019. However, Local Government and Interim Provider retain the right to terminate this Agreement upon 30 days' advance notice. In addition, Local Government may exercise its right to terminate earlier, pursuant to section 4(A), above. Prior to Interim Provider taking possession of the premises, an inspection will be conducted by the Local Government with representatives of all Parties present.

Upon termination for any reason, Interim Service Provider shall leave the premises broom-clean. A final inspection will be conducted by the Local Government with representatives of all Parties present.

This Agreement may only be extended or otherwise amended by formal writing, executed by the Parties.

6. Independent Contractor

The Interim Service Provider is acting as an independent contractor in providing the Senior Citizen Services under this Agreement, not as an employee. The Parties agree that this Agreement does not create a joint venture or a partnership between them.

8. Notice

All notices or demands required or permitted by the terms of this Agreement shall be given in writing and delivered to the Parties.

9. Time is of the Essence

No extension or variation of this Agreement will operate as a waiver of this provision. Time is of the essence in this Agreement.

10. Integration

This Agreement contains the entire agreement and understanding by and between the Parties and no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

11. Severability

The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

12. Indemnification

Interim Service Provider shall indemnify and hold the other Parties harmless from any loss, damage or liability, incurred directly or indirectly from the operation and use of the premises, and for any claim made based upon any alleged negligence in operation or use thereof.

13. Compliance

Interim Service Provider warrants that it shall operate and use the herein described facility in compliance with all local, state, and federal environmental laws, rules, and regulations. In addition, no Party shall discriminate against any employee, guest or client of a Party or any other individual in any way because of that person's age, race, creed, color, religion, sex, genetic information, disability, familial status,

political affiliation or national origin in the course of carrying out the terms of this Agreement. All Parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36, as well as the Genetic Information Nondiscrimination Act of 2008.

14. Litigation

In the event of any dispute which leads to litigation, costs, and reasonable attorneys' fees shall be awarded to the prevailing Party.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on

This ____ day of _____, 2019.

_____, Johann Wallace, Mayor, Town of Huachuca City

_____, Mustang Mountain Cowboy Church

_____, HCSC MANAGEMENT by Dave Perry, President



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2019-05

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF SIERRA VISTA FOR ANIMAL CARE SERVICES.

WHEREAS, the City of Sierra Vista operates an animal care facility; and

WHEREAS, due to damage sustained at its animal shelter that makes it temporarily uninhabitable, Huachuca City has an immediate need to provide alternative animal care services to its community; and

WHEREAS, Sierra Vista is willing and able to provide to Huachuca City animal care services to care for stray and unwanted animals efficiently, effectively, and at a reasonable cost; and

WHEREAS, A.R.S. 11-952 authorizes agreements between public entities for cooperative actions, and Huachuca City and Sierra Vista desire to jointly exercise their powers and enter into an Intergovernmental Agreement whereby Sierra Vista will allow the use of its animal care facilities and services, pursuant to the terms of the agreement attached hereto as Exhibit "A" and incorporated herein by this reference; and

WHEREAS, the Mayor and Council have determined that approval of the Intergovernmental Agreement is in the best interest of Huachuca City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

- Section 1.** The Town hereby approves the Intergovernmental Agreement, attached hereto as Exhibit "A".
- Section 2.** The Town's officers are hereby authorized and directed to execute said Intergovernmental Agreement on behalf of the Town of Huachuca City.
- Section 3.** The Town's officers and staff are hereby authorized to take all steps necessary and proper to implement said Intergovernmental Agreement and give it effect.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 24th DAY OF
JANUARY, 2019.**

Johann Wallace, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

EXHIBIT A

[Agreement with City of Sierra Vista must be attached.]

INTERAGENCY GOVERNMENTAL AGREEMENT

BETWEEN

THE CITY OF SIERRA VISTA

AND

THE TOWN OF HUACHUCA CITY

FOR

ANIMAL CARE SERVICES

This Interagency Governmental Agreement (hereinafter referred to as AGREEMENT) is entered into, in accordance with Arizona Revised Statutes, Section 11-952, on this ____ day of ____, 20____, by and between the City of Sierra Vista (hereinafter referred to as Sierra Vista), a municipal corporation, organized under the laws of the State of Arizona and the Town of Huachuca City (hereinafter referred to as Huachuca City).

BACKGROUND AND INTENT

WHEREAS, due to damage sustained at its animal shelter that makes it uninhabitable, Huachuca City has an immediate and severe need to provide animal care services to its community; and

WHEREAS, Sierra Vista can and is willing to provide to Huachuca City animal care services to care for stray and unwanted animals efficiently, effectively, and at a reasonable cost.

WHEREAS, pursuant to Arizona Revised Statutes, Section 11-952, which allows contracts/agreements between public agencies for cooperative actions, Sierra Vista and Huachuca City desire to enter into an Interagency Governmental Agreement for Sierra Vista to provide animal care services to Huachuca City.

THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result there from, parties agree as follows:

SCOPE

Sierra Vista agrees to provide animal care services to Huachuca City as set forth in Schedule A, attached, subject to the terms and conditions set forth herein. Sierra Vista's services pursuant to this AGREEMENT are provided solely to Huachuca City for the purposes described herein.

Sierra Vista will charge Huachuca City for the animal care services provided pursuant to this AGREEMENT, at the rates established in Schedule A, attached. Sierra Vista reserves the right to adjust Schedule A on an annual basis and at any time unusual circumstances dictate. Sierra Vista agrees to provide Huachuca City with sixty (60) days notice prior to instituting any changes to the fees and terms detailed in Schedule A.

Sierra Vista personnel will perform the services identified herein and in the attached Schedule in accordance with generally-accepted practices and procedures. Sierra Vista shall endeavor to rectify any post-service problems upon notice by Huachuca City that a problem exists and will attempt to reach a mutually acceptable solution.

Sierra Vista may decline to perform any service that would not otherwise be performed pursuant to this AGREEMENT, and may temporarily suspend this AGREEMENT. Reasons for a decision to decline to perform a service or suspend the AGREEMENT include, but are not limited to, the extent, complexity or type of work requested, workloads or prior commitments. Huachuca City is not obligated, pursuant to this AGREEMENT, to have services performed by Sierra Vista, and may, in its sole discretion, elect to have services performed by other parties at any time.

TERM

The initial term of this AGREEMENT shall be from December 1, 2018 through June 30, 2019. Thereafter, it shall be deemed renewable for successive one-year terms as of July 1 of each year, unless terminated by mutual written agreement of both parties, or pursuant to the conditions of this AGREEMENT.

TERMINATION, DEFAULT, AND REMEDIES

Either party may request termination of this AGREEMENT with a 60-day prior written notice.

If Huachuca City fails to pay any of the sums required to be paid or fails to do any other things required to be done by Huachuca City under this AGREEMENT, Huachuca City

shall be deemed to be in default. If Sierra Vista fails to perform the services required to be performed, fails to pay any of the sums required to be paid or fails to do any other thing required to be done by Sierra Vista under this AGREEMENT, Sierra Vista shall be deemed to be in default.

If Huachuca City, after written notice, fails to remedy any default within 30 days, or if the remedy requires more than 30 days or fails to begin and diligently pursue remedy of the default within 30 days, Sierra Vista may, at its option, terminate this AGREEMENT by giving written notice of such termination to Huachuca City. Sierra Vista may also pursue any other remedies available to it under applicable law by reason of Huachuca City's default.

If Sierra Vista, after written notice, fails to remedy any default within 30 days, or if the remedy requires more than 30 days or fails to begin and diligently pursue remedy of the default within 30 days, Huachuca City may, at its option, terminate this AGREEMENT by giving written notice of such termination to Sierra Vista. Huachuca City may also pursue any other remedies available to it under applicable law by reason of Sierra Vista's default.

INSURANCE

It is understood that Huachuca City and Sierra Vista are both public bodies in the State of Arizona. Each party shall maintain worker's compensation insurance as required by statutes, general commercial liability insurance, property damage insurance and automobile liability insurance with respect to its activities under this AGREEMENT.

Except as may be required by statute, the liability insurance referred to above shall provide, as a minimum, liability coverage for not less than \$1,000,000 combined single limit.

The limits of the required insurance shall be adjusted in accordance with the maximum limit of liability imposed on political subdivisions of the State of Arizona during the term of this AGREEMENT.

The insurance shall stipulate that the coverage shall not terminate or be canceled without thirty days written notice first being given to the Insured Party's risk manager. If the insurance is canceled or terminated prior to termination of the AGREEMENT, the Insuring Party shall provide a new policy with the same or greater limits. The Insuring Party agrees to maintain continuous, uninterrupted coverage for the duration of the AGREEMENT and to provide the Insured Party with evidence thereof.

INDEMNIFICATION

To the fullest extent permitted by law, Huachuca City shall defend, indemnify, and hold harmless Sierra Vista, its agents officers, officials and employees from and against all tortuous claims, damages, losses and expenses, including but not limited to attorney fees, court costs and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work or services of Huachuca City, its agents or employees. Huachuca City's duty to defend, hold harmless and indemnify Sierra Vista, its agents, officers, officials and employees shall arise in connection with any tortuous claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment or destruction of property including loss of use resulting there from caused by any of Huachuca City's acts, errors, mistakes, omissions, work or services in the performance or failure to perform under this AGREEMENT, including any employee of Huachuca City or any other person for whose acts, errors, mistakes, omissions, work or services Huachuca City may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

To the fullest extent permitted by law, Sierra Vista shall defend, indemnify, and hold harmless Huachuca City, its agents officers, officials and employees from and against all tortuous claims, damages, losses and expenses, including but not limited to attorney fees, court costs and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work or services of Sierra Vista, its agents or employees. Sierra Vista's duty to defend, hold harmless and indemnify Huachuca City, its agents, officers, officials and employees shall arise in connection with any tortuous claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment or destruction of property including loss of use resulting there from caused by any of Sierra Vista's acts, errors, mistakes, omissions, work or services in the performance or failure to perform under this AGREEMENT, including any employee of Sierra Vista or any other person for whose acts, errors, mistakes, omissions, work or services Sierra Vista may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

ADMINISTRATION OF AGREEMENT

Each party shall designate a representative or representatives, notice of the same to be provided to the other party, who shall be jointly responsible for developing procedures to be utilized in fulfilling this AGREEMENT and providing other administrative services as necessary. Any disputes arising under this AGREEMENT which cannot be resolved by the above-mentioned representatives, shall be referred to the City Managers for joint resolution. Disputes not resolved at this level shall be referred to binding arbitration to be

conducted by a panel of three arbitrators, one selected by each party, and the third selected by the two arbitrators.

NOTICES

Unless otherwise specified herein, any notice or communication required or permitted under this AGREEMENT shall be in writing and sent to the address given below for the party to be notified.

CITY

AGENCY

ASSIGNMENT

Neither party shall assign the rights or duties under this AGREEMENT to a third party without the written consent of the other party. Any such assignment in violation of this AGREEMENT will be grounds for termination of the AGREEMENT.

NON-DISCRIMINATION

To the extent applicable, the parties shall comply with all laws and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act and State Executive Order 75-5 which mandated all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities. All parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, with all federal regulations regarding equal employment opportunity, with relevant orders issued by the U.S. Secretary of Labor and with all applicable provisions of the Americans with Disabilities Act, Public Act 101-336, 42 U.S.C. Sections 12101-12213 and all applicable Federal Regulations under the Act, including 28 C.F.R. Parts 35 & 36.

RIGHTS OF PARTIES

The provisions of this AGREEMENT are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties of any nature or kind in favor of any third party.

SEVERABILITY

The provisions of this AGREEMENT are severable to the extent any provision or application held to be invalid shall not affect any other provision or application of the contract, which may remain in effect without the invalid provision, or application.

OTHER TERMS

1. **WORKER'S COMPENSATION:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this intergovernmental agreement, is deemed to be an employee of both the Party who is her primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries she is then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.

2. **CONFLICT OF INTEREST.** This Agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511 regarding Conflict of Interest.

3. **NO BOYCOTT OF ISRAEL.** In accordance with A.R.S. § 35-393.01, the parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.

4. **COMPLIANCE WITH IMMIGRATION LAWS.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

5. **INSPECTION AND AUDIT.** The parties agree to retain and dispose of all books, accounts, reports, files, and other records pursuant to the provisions of the Arizona State Library, Archives & Public Records General Records Retention Schedule for All

State and Local Agencies. The parties further agree that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.

6. PUBLIC RECORDS LAW. Notwithstanding any other provision of the agreement, the parties understand that all of the other parties are public entities and, as such, are each subject to Arizona's public records law, A.R.S. § 39-121 et. seq.

7. JURISDICTION AND APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Arizona. Jurisdiction and venue for any action under this Agreement shall be in Cochise County, Arizona.

IN WITNESS WHEREOF, two identical counterparts of this AGREEMENT, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named on the date and year first above written.

APPROVED BY:

TOWN OF HUACHUCA CITY

APPROVED BY:

CITY OF SIERRA VISTA

By _____
(Name/Title)

By _____
Frederick W. Mueller, Mayor

DATED: _____

DATED: _____

ATTEST:

By _____
Jill Adams, City Clerk
City of Sierra Vista

Pursuant to A.R.S. §11-952, this AGREEMENT has been reviewed by legal counsel for each party to determine it is in proper form and is within the power and authority granted under the laws of the State of Arizona to the respective client agency.

APPROVED AS TO FORM:

APPROVED AS TO FORM:

(name), City Attorney
Town of Huachuca City

Nathan Williams, City Attorney
City of Sierra Vista

Schedule A

**City of Sierra Vista
Nancy J. Brua Animal Care Center**

Animal Services Agreement

1. Any domestic stray animals found within the city limits of Huachuca City will be dropped off at the Nancy J. Brua Animal Care Center (NJBACC) by a Huachuca City Animal Control Officer (HCACO), Huachuca City employee or volunteer. An impound sheet with the following information shall be provided:

- a) Date and time found
- b) Address or general location of where the animal was found
- c) Incident description
- d) Owner or possible owner information (if known)
- e) Tag information (if available)
- f) Microchip number (if available)

2. If the animal has tags, or microchip, or there is a known possible owner, the HCACO shall be responsible for attempting to make contact with the stray animal's owner.

3. If the animal was involved in an attack or bite incident, the HCACO is to complete the bite investigation and provide a copy of the bite case report to the NJBACC with the following information:

- a) Date and time of bite
- b) Address or location where bite occurred
- c) Name, age, address and phone number of bite victim
- d) Name, address and phone number of owner
- e) Site of the bite on victim's body
- f) Did victim seek medical attention?
- g) Rabies vaccination history
- h) Circumstance of the bite
- i) Does the owner want the dog back?
- j) Will the owner be cited?

4. If the animal was involved in any other type of nuisance incident, the HCACO is to complete the nuisance investigation and provide a copy of the case report to the NJBACC with the following information:

- a) Date and time of incident
- b) Address or location of the incident
- c) Name, age, address and phone number of victim
- d) Name, address and phone number of owner
- e) Incident description
- f) Does the owner want the dog back?
- g) Will the owner be cited?

5. Animals that were seized by HCACO or HCPD due to cruelty or neglect should be seen by a veterinarian immediately at Huachuca City's expense. HCACO may contact

the NJBACC to get assistance with scheduling an appointment with a Sierra Vista contracted veterinarian. Veterinary services may be billed to Huachuca City. Provide a copy of the veterinary report and case report to the NJBACC with the following information:

- a) Date and time of Incident
- b) Address or location of the incident
- c) Name, address and phone number of owner
- d) Incident description
- e) Will the owner be cited?
- f) Can the owner have the animal(s) back?
- g) Does the animal(s) need to be held as evidence?
- h) Does the animal(s) need treatment/medication?

6. When animals are seized for any other reason, HCACO shall provide a copy of the report with the same information requested above.

7. Residents that live within the incorporated city limits area of Huachuca City may turn in their animals at the NJBACC. A spreadsheet will be kept by the NJBCC with the following information:

- a) Date and time of intake
- a) Animal's name
- b) Animal's ID number
- c) When available for adoption

8. Any stray animals without identification will be held at the NJBACC for 72 hours before being available for adoption, transferred or euthanized.

9. Any stray animals with identification (tags, license, microchip, tattoo, known owner, etc.) will be held at the NJBACC for 7 days before being available for adoption, transferred or euthanized.

10. If an HC animal is picked up after NJBCC business hours, the HCACO/PD officer should contact the dispatch non-emergency number at 520-458-3311. If the animal is a stray, a SVPD officer can meet the HCACO/PD at the NJBCC and place the animal in one of the overflow kennels. If the animal is injured or needs to be quarantined, the on call SVACO should be contacted by dispatch to meet with the HCACO/PD at the shelter.

11. Huachuca City will be responsible for sterilizing, rabies vaccinating, parvo/distemper/cat combo vaccinating and microchipping any animals dropped off by HCACO or turned in by a HC resident through the Cochise County Humane Society (CCHS). Huachuca City will schedule the appointment and transport the animals to the veterinarian designated by the CCHS. The sterilization cost is funded by the CCHS. The parvo/distemper/cat combo vaccine should be given to the animals within the first 48 hours of intake. The vaccinations, microchip and sterilization are to be completed before the animal is placed for adoption or transferred. If Huachuca City is unable to complete vaccinations, microchipping, and sterilization, NJBACC will have these actions performed through a Sierra Vista contracted veterinarian and Huachuca City will be billed for the cost.

12. Huachuca City will be charged \$8.00 per day boarding fee for each animal during the holding period and until they are vaccinated, microchipped and sterilized.
13. After the holding period, once the animal has been vaccinated, microchipped and sterilized, Huachuca City will be charged a onetime \$25.00 Intake fee.
14. If the animal needs to be euthanized after the holding period, Huachuca City will be charged a \$50.00 euthanasia fee.
15. Any puppies under a year old are parvo tested and held for up to 14 days to ensure they are healthy. Huachuca City will be charged \$15 for the parvo test. Please note that only one puppy is tested from a litter.
16. Note that the NJBACC vaccinates new intakes for kennel cough and leptospirosis.
17. HCACO will be responsible for preparing and shipping rabies specimens. HCACO may use the NJBACC facility to prepare, label and store the specimen until it is shipped.
18. HCACO/PD will be responsible for relocating, placing and transporting any wildlife that is picked up in HC. The wildlife animal can be boarded at the NJBACC until the animal is relocated.
19. Animals picked up in the unincorporated areas of Cochise County will not be boarded at the NJBACC under this agreement.
20. Deceased animals may be stored at the NJBACC. HC will be charged a \$5 disposal fee.

Fee Schedule	
Service	Fee
Boarding per day	\$8
Intake	\$25
Euthanasia	\$50
Deceased Animal Disposal	\$5
Parvo Test	\$15
FIV/FELV	\$15
Fecal Test	\$20
Microchip	\$5
4 in 1 Cat Vaccine	\$5
5 in 1 Plus Lepto Dog Vaccine	\$5
Bordatella Vaccine	\$5
Sterilization	\$100 - \$300*
*Depends on the veterinarian	

Huachuca City Animal Shelter Numbers

1/16/19

January 1, 2015 - December 31, 2015

Dogs

Huachuca City -

Other (Snakes, Rabbits, Lizards)

32

January 1, 2015 - December 31, 2015

Cats

Huachuca City Animal Control Officer 89

Huachuca City Animal Control Officer 39

Cochise County Animal Control Officer 284

Cochise County Animal Control Officer 126

Total Dogs 373

Total Cats 165

January 1, 2016 - December 31, 2016

Dogs

Huachuca City -

Other (Snakes, Rabbits, Lizards)

41

January 1, 2016 - December 31, 2016

Cats

Huachuca City Animal Control Officer 59

Huachuca City Animal Control Officer 38

Cochise County Animal Control Officer 293

Cochise County Animal Control Officer 89

Total Dogs 352

Total Cats 127

January 1, 2017 - December 31, 2017

Dogs

Huachuca City -

Other (Snakes, Rabbits, Lizards)

33

January 1, 2017 - December 31, 2017

Cats

Huachuca City Animal Control Officer 59

Huachuca City Animal Control Officer 36

Cochise County Animal Control Officer 218

Cochise County Animal Control Officer 124

Total Dogs 277

Total Cats 160

Huachuca City Animal Shelter Numbers

1/16/19

January 1, 2018 - December 31, 2018

January 1, 2018 - December 31, 2018

Dogs

Huachuca City - Other (Snakes, Rabbits, Lizards) 30

Cats

Huachuca City Animal Control Officer 50

Huachuca City Animal Control Officer 13

Cochise County Animal Control Officer 341

Cochise County Animal Control Officer 159

Total Dogs 391

Total Cats 172

January 1, 2019 - December 31, 2019

January 1, 2019 - December 31, 2019

Dogs

Huachuca City - Other (Snakes, Rabbits, Lizards) 0

Cats

Huachuca City Animal Control Officer 5

Huachuca City Animal Control Officer 6

Cochise County Animal Control Officer 3

Cochise County Animal Control Officer 15

carried over from 2018

carried over from 2018

Total Dogs 8

Total Cats 21



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2019-06

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING CHANGES TO THE TOWN'S PERSONNEL POLICES CONCERNING HOLIDAY PAY.

WHEREAS, pursuant to Ordinance No. 2018-04, the Town Council removed the Town's personnel policies from the Town Code and directed the Town Manager to develop and maintain the Town's Personnel Policy Manual; and

WHEREAS, on April 26, 2018, the Town Council approved the Town Manager's Personnel Policy Manual and has approved amendments to it from time to time [the "Manual"]; and

WHEREAS, the Town Manager has developed another revision to the Manual concerning holiday and vacation pay, attached hereto as Exhibit A, and incorporated herein by this reference; and

WHEREAS, the Council has reviewed the proposed changes, and finds that adopting them is in the best interests of the Town, its residents and employees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, that the Manual is hereby revised with the policy changes reflected on Exhibit A.

BE IT FURTHER RESOLVED that the Town Manager is hereby authorized and directed to implement the policy change forthwith.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 24th DAY OF JANUARY, 2019.

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney

[Exhibit A]
[Personnel Policy Changes]

2.130.590 Holidays.

The holidays to be observed in the town of Huachuca City are as follows:

New Year's Day	Columbus Day
Martin Luther King Day	Veterans Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Day (After – Friday)
Independence Day	Christmas Day
Labor Day	Christmas Eve

2.130.600 Annual (vacation) leave.

All employees in permanent full-time employment of the town of Huachuca City shall be entitled to annual vacation leave with pay except the following:

A. Employees who have served less than six months in the service of the town. However, vacation credits for the time may be granted to each such employee who later receives a permanent appointment.

B. Employees who work on a provisional or volunteer basis and all employees who work less than 1,040 hours per year.

Upon completion of one full year of service, each eligible employee shall be credited 10 working days of vacation at the rate of five-sixths of a day per month; provided, however, that those employees who have less than one full year of eligible service shall be credited on a prorated portion.

In the event one or more municipal holidays fall within an annual vacation leave, such holidays shall not be charged as vacation leave. Town offices may be closed early for inclement weather or prior to a holiday at the discretion of the Town Manager with the approval of the Mayor. If an employee is already out for vacation on that day they will not receive extra pay or be credited any additional vacation hours for the early closing of town offices. The employee's pre-planned vacation day stands.

Employees who have satisfactorily completed six months' probation and who terminate employment shall be paid in a lump sum for all accrued unused vacation leave earned prior to the effective date of termination with the limitations as stated above.

Effective January 1, 1985, the annual leave policy is as follows:

Years of Service	Annual Vacation Leave
1 Year – 4 Years	2 Weeks (10 Working Days)
5 Years – 10 Years	3 Weeks (15 Working Days)
11 Years or More	4 Weeks (20 Working Days)

(Personnel Policies and Procedures, revised January 1, 2015)

Vacation time off is paid at your base pay rate at the time of the vacation. It does not include overtime or any special forms of compensation such as shift differentials.

You are encouraged to use your available paid vacation time for rest, relaxation, and personal pursuits. In the event that you do not use your available vacation by the end of the benefit year, you may carry over the unused time to the next benefit year. If the total amount of unused vacation time reaches the cap, your vacation accruals will stop. When you use vacation time again and the available amount falls below the cap, your vacation accruals will resume.

Accrual allowance:

240 hours maximum

Exceptions to this policy may be made by the City Manager with written justification from the Department Head. In such cases, the City Manager may permit arrangements to compensate the employee for loss of accrued time.

Employees are strongly encouraged to use their annual vacation time. Unused or excess vacation hours may not be converted into cash except upon termination or resignation of employment. However, in the event that this is not possible due to scheduling or other conflicts employee vacation time may be sold back to the Town once per year at the discretion of the Town Manager. For an employee to sell back earned vacation time, the following conditions must be met:

- Employee must have used at least 40 hours vacation during the previous year.
- No vacation time sold back within the previous year.
- The employee must have at least 100 hours vacation time remaining after the requested buy back of vacation time.

- **Only 40 hours of vacation time may be sold back per request**

If your employment terminates, you will be paid for any unused vacation time that has been earned through your last day of work.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2019-07

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE SCHEDULE FOR ANIMAL SHELTER FEES.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to A.R.S. section 9-240 (B) (16), and the Code section 6.20.010, the Town Council may establish fees for adopting, registering, impounding, spaying, neutering, quarantining and euthanizing animals; and

WHEREAS, pursuant to A.R.S. section 9-499.15, the Town Council published notice on its website, sixty days in advance, of its intent to consider an increase in animal shelter-related fees; and

WHEREAS, the Town Manager has reviewed the costs of adopting, registering, impounding, spaying, neutering, quarantining and euthanizing animals, and has determined that the fee schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, is necessary and appropriate to recover those costs; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to adopt the fee schedule, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Fee Schedule, attached hereto as Exhibit "A" is hereby adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 24th DAY OF
JANUARY, 2019.**

Johann Wallace, Mayor

ATTEST:

Approved as to Form:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney

EXHIBIT A

[Fee schedule for animal shelter services must be attached]

NOTICE OF PROPOSED ANIMAL SHELTER FEE INCREASES

The Town Council of Huachuca City will consider increasing its ANIMAL SHELTER fees at its meeting on January 24, 2019, at 7:00 p.m., at Town Hall located at 500 N. Gonzales Blvd, Huachuca City, Arizona. The increase proposals are as follows:

CURRENT FEES:

Adoption:

Arrived already spayed or neutered: \$25.00-40.00 (depends on animal)

Shelter spayed or neutered: \$40.00-70.00 (with or without vaccines and microchip)

Daily Boarding: \$15.00/day

Animal Impound Fee:

1st offense (plus \$15.00 daily boarding fee) \$25.00

2nd offense (plus \$15.00 daily boarding fee) \$50.00

Animal Surrender:

Adult animal: \$30.00

Pregnant animal: \$50.00

Baby animal: \$25 for 1st, \$8.00 each after

Request to Euthanize: \$35.00 (disposal included)

Animal Pick up Fee (including HCPD drop-offs):

Normal business hours: \$20.00

After hours and holidays: \$30.00

Expired Animal Disposal:	\$15.00
--------------------------	---------

Huachuca City Dog License:

1 Year:

Fixed:	\$8.00
--------	--------

Not Fixed:	\$17.00
------------	---------

2 Year:

Fixed:	\$16.00
--------	---------

Not Fixed:	\$34.00
------------	---------

3 Year:

Fixed:	\$22.00
--------	---------

Not Fixed:	\$50.00
------------	---------

FEE INCREASE PROPOSALS:

Cat Adoption	\$50
--------------	------

Dog Adoption	\$70
--------------	------

This proposed increase is authorized by A.R.S. 240(B)(16) and Huachuca City Town Code section 6.20.010. Additional information concerning this proposal is also available on the Town's website: www.huachucacityaz.gov

Client: TOWN OF HUACHUCA CITY		Rental Equipment Quote		EMPIRE CAT													
Contact	http://www.empire-cat.com/rentalterms																
Phone	1/16/2019																
Location: HUACHUCA CITY, AZ	<table border="1"> <tr> <td>Rental Sur-Charge</td> <td>2.10%</td> <td>FTV Charge %</td> <td>Tucson</td> <td>Sales Tax</td> <td>8.70%</td> </tr> </table>					Rental Sur-Charge	2.10%	FTV Charge %	Tucson	Sales Tax	8.70%						
Rental Sur-Charge	2.10%	FTV Charge %	Tucson	Sales Tax	8.70%												
*All quotes are based on availability. This quote is valid for 30 days from the date on this quote.																	
Equipment: CAT 613C Scraper																	
Notes Line 1:																	
Notes Line 2:																	
GET/Notes	Oversized	Daily Rate	Weekly Rate	4/Week Rate													
	Rates	\$700.00	\$1,930.00	\$5,280.00													
	FTV Charge																
	On Highway Truck PLT Fee 3%																
	Rental Surcharge	\$14.70	\$40.53	\$110.88													
	Sub Total	\$714.70	\$1,970.53	\$5,390.88													
	Sales Tax	\$62.18	\$171.44	\$469.01													
	Total Cost	\$776.88	\$2,141.97	\$5,859.89													
Freight:	Delivery	Pickup	Sales tax	Total Freight													
Rates:	\$350.00	\$350.00	\$60.90	\$760.90													
Notes/Fees:																	
Notes/Fees:																	
<p>Empire Rental owns & maintains a wide variety of units from Caterpillar and other Allied Equipment Manufacturers. We also have the ability to source equipment from other dealers as needed via re-rent. All units are available for sale, lease/purchase, and short or long term rental. Empire applies up to 100% of payment on Lease Purchase items, less interest, which is based off the terms of the contract. Full lube service and fuel contracts are available on all rental units. Empire has the capacity to provide complete or partial, on site, lube & fuel service for customer owned units. Empire has a full lube service department with Caterpillar trained technicians. Full service equipment mobilization is available 24 hours a day, 7 days a week from Empire Transport.</p>																	
<p>*FTV (Fire, Theft, and Vandalism) will be charged at 14% of the Contract Rate if proof of Rental Equipment Insurance is not provided at rental start. Ask your Coordinator if your account has coverage. *Overtime charges additional to quote based off of rental rate divided by allowed hours. Overtime is anything over 8 hours per day, 40 hours per week, 160 hours per four weeks. *Tire damage is billed separately from tire wear. *Fuel & DEF - All units leave full and must be returned full. For units returned and not full, Fuel @ \$6.50/gal & Diesel Exhaust Fluid (DEF) @ \$6.50/gal will be added by Empire at a charge per added gallon to the Client. *Rent will be charged for all equipment until a call off number is obtained by the Client. Call your Coordinator to obtain call off numbers. *Client is responsible for all G.E.T. (Ground Engaging Tools, i.e. teeth, cutting edges), tire wear, damages, abuse, daily lube, and fuel. *All quotes based on availability. This quote is valid for 30 days from the date on this quote.</p>																	
<table border="1"> <tr> <td> *Largest Caterpillar Training Facility in N. America for Required Technical Training *Field Service provided by both Rental & Field Service Departments *Re-Rent Options with other Departments and Caterpillar Dealers *Be the Best Attitude, Ensuring Quality Service and Timely Responses *Low Hour, Well Equipped, Current Model Caterpillar Equipment *State of the Art Facility to Support the Velocity of our Services </td> <td> *Current EPA Compliant Equipment *Complete and Timely PM Services *Best in Class Parts Department *G.E.T. Inspection and Exchange *Operator Trainers Available *Rental Purchase Option </td> </tr> </table>						*Largest Caterpillar Training Facility in N. America for Required Technical Training *Field Service provided by both Rental & Field Service Departments *Re-Rent Options with other Departments and Caterpillar Dealers *Be the Best Attitude, Ensuring Quality Service and Timely Responses *Low Hour, Well Equipped, Current Model Caterpillar Equipment *State of the Art Facility to Support the Velocity of our Services	*Current EPA Compliant Equipment *Complete and Timely PM Services *Best in Class Parts Department *G.E.T. Inspection and Exchange *Operator Trainers Available *Rental Purchase Option										
*Largest Caterpillar Training Facility in N. America for Required Technical Training *Field Service provided by both Rental & Field Service Departments *Re-Rent Options with other Departments and Caterpillar Dealers *Be the Best Attitude, Ensuring Quality Service and Timely Responses *Low Hour, Well Equipped, Current Model Caterpillar Equipment *State of the Art Facility to Support the Velocity of our Services	*Current EPA Compliant Equipment *Complete and Timely PM Services *Best in Class Parts Department *G.E.T. Inspection and Exchange *Operator Trainers Available *Rental Purchase Option																
<table border="1"> <tr> <td>Mesa (Apache Junction)</td> <td>Phoenix (Deer Valley)</td> <td>Eloy</td> <td>Tucson</td> <td>Flagstaff</td> <td>Yuma</td> <td>Kingman</td> <td>Prescott</td> <td>Thatcher</td> <td>Show Low</td> <td>Imperial, CA</td> <td>Buckeye</td> </tr> </table>						Mesa (Apache Junction)	Phoenix (Deer Valley)	Eloy	Tucson	Flagstaff	Yuma	Kingman	Prescott	Thatcher	Show Low	Imperial, CA	Buckeye
Mesa (Apache Junction)	Phoenix (Deer Valley)	Eloy	Tucson	Flagstaff	Yuma	Kingman	Prescott	Thatcher	Show Low	Imperial, CA	Buckeye						
<p>Quoted By: Dusty Watson Phone: 520-746-8270 Email: Dustin.Watson@empire-cat.com</p>																	



**TOWN OF HUACHUCA CITY
APPLICATION FOR TOWN COUNCIL VACANCY
RESUME AND AFFIDAVIT**

**Submit application by: February 20, 2019 – 5:00pm
Submit application to: Town Clerk's Office
500 N. Gonzales Blvd., Huachuca City, AZ 85616**

Dear Members of Town Council:

I would respectfully request that you give my name _____
consideration in making the appointment to fill the Council seat vacated by Harland Sexton, the term of
which expires in November of 2020. The following facts are submitted for your consideration *(if
necessary, applicant may attach additional pages)*:

I. Previous Employment or Business Ownership:

Employer	Job Title	Dates

II. Civic Participation:

Clubs/Organization	Office Held	Dates

III. Please answer the questions below:

A. What are your interests or concerns relating to the Town of Huachuca City?

B. Describe your leadership style.

C. Explain your understanding of the role of a Council Member.

D. How would you characterize your communication style, both formal and informal?

E. Tell us about your volunteer activities and community involvement.

F. Describe any initiatives you would like to institute.

G. Describe any additional areas of expertise or experiences/project involvement you have/had that are relevant to this office.

H. If there was one issue you could address to make a positive difference for our citizens and visitors, what would it be?

IV. Other information:

Name of Applicant (printed)

Telephone Number

Signature of Applicant

Email Address

State of Arizona }
County of Cochise } ss

I, _____, being first duly sworn, upon my oath and say:

I do hereby certify that I am a qualified elector of the Town of Huachuca City, Arizona, and presently hold no other public office for which I receive compensation; that I have resided within the Town boundaries for at least one (1) year next preceding the date of this affidavit, and am

presently residing at _____; that I
am over the age of eighteen (18) years.

Signature of Applicant

Date

Subscribed and sworn to (affirmed) before me this _____ day of _____.

Notary's Signature

My Commission Expires

(Seal)

Water & Sewer Fee Timeline-

- Public Hearing, Thursday, 2/14 6pm Water & Sewer Rates
- Council Meeting, Thursday, 2/14 7pm Water & Sewer Rates Vote
- New/Water Sewer Rates Begin, 4/1/19

Senior Center RFP- Senior Center RFP goes public on Wednesday, January 23rd. We will be accepting proposals thru February 22nd.

Senior Center Interim Agreement- Mustang Mountain Cowboy Church has expressed an interest in providing Senior Citizen services Feb 1-May 31. See interim agreement in Council packet.

SEACOM- Full dispatch services will change over on February 4, 2019.

Animal Shelter- There will be a short term IGA on the January 24th Council agenda. In short if the town covers all immunizations & spay/neuter costs the Town will turn over Town animals to Sierra Vista for adoption at a cost of \$49 per animal. Town staff is currently working on quotes for repair costs for the animal shelter. Staff will be coming back to Council as soon as possible for a long term decision on the shelter repair.

Caterpillar Delivery- The new Caterpillar 816 compactor and D6 dozer were delivered on Thursday, January 17th. These two pieces of equipment are on an 84 month (7 year) lease at a payment of \$6764 per month. This is a savings of \$2667 per month compared to our current Caterpillar payment. The new Caterpillars will use much less diesel, are under warranty and are more appropriate for the size of our landfill.

Caterpillar Surplus Equipment- The Town has sold the 826 compactor and 826 compactor. Council had approved the sale of this equipment in spring 2018. I took the risk of consignment selling the equipment, and it turned out well. The 826 sold for \$64,125, or \$29,000 more than expected. The 836 compactor sold for \$385,000. We owed \$242,000. We cleared \$143,000 on the 836 compactor. (Note: These are approximate numbers)

Natural sewer ponds-The Town is working with ADEQ on the required plans to cover the natural sewer ponds. This project will require an estimated 600,000 cubic tons of dirt to complete. The City of Sierra Vista has graciously given us a large amount of dirt for us to use at the SV airport. We simply have to haul it. Staff will keep you updated on this project.

Heavy Equipment Purchase-I have directed the \$64,000 from the 826 compactor to go toward the financing of the new equipment. The \$143,000 (*approximate*) profit from the 836 compactor should be used to purchase other needed equipment for the Town landfill. The landfill needs a semi-truck, a lowboy trailer, a 10-wheel dump truck and a better scraper. The semi-truck and low boy can be purchased fairly cheap from GSA surplus. However, the dump truck and scraper will be expensive. These items are needed for landfill operations and several of these pieces can be used to reduce the costs for the sewer pond project. This is part of the correct operations of an

enterprise fund. The profits from the enterprise fund go back into expand & improve it. More information on this on tonight's agenda item.

Audit 2017-18- The auditors have been here working with staff to complete the required 2017-18 audit. Many issues have been corrected over the past year. The main issues right now seem to be debts and transactions that have been rolling over for years on the books. Special thanks to Ha and Spencer for all their hard work!

Wildland Truck- Whetstone Fire has voted to purchase the 2018 KME wildland fire truck. Whetstone will be refinancing the truck and paying off the truck in full. This equates to a \$44,000 annual savings to the Town. Exact numbers to come soon from Whetstone Fire.

Finance Clerk's

- Bank Balance as of January 11, 2019-\$492,745.56
- Minimum Wage Increased from \$10.50 to \$11.00 Effective Jan 1, 2019
- Investment Account with Wells Fargo Advisor-\$65,616. In the process of deleting former employees names off the account and adding Town Manager and Finance Clerk to the account. This process will take a few months.

***Please keep in mind; Need to reduce spending. Keep cost down.**

Police: All Grant Details (*Stonegarden and DUI TaskForce*) have been reviewed for reimbursements due.

Title 8 Health and Safety are under revision to establish Criminal versus Civil charges. Judge Keith Barth is now our Magistrate Judge.

Court appearances are mandatory for all officers to complete the prosecution of the violator. This can create overtime in the department. The officers flex their hours as much as possible. SEACOM should help to alleviate this strain on the Police budget regarding overtime. Your Police Department (HCPD) currently carries 3 sworn police officers, a Lieutenant and Chief. Your police department has started it's 24/7 coverage on January 13, 2019.

Communication Center (Dispatch):

Bill Duggan is the Director for SEACOM. I am working closely with Bill and his team as we transition to SEACOM. Matthew Williams is on the JPA (Joint Power of Authority) Board as a voting member. Chief Thies is on the Operations Board as a voting member. CenturyLink and State 911 have started to form their teams.

Bill Duggan's Team is also in place. Dispatch continues to carry 3 full time positions and Gerri Sullivan works 24 hours a week to make up the difference.

Gerri Sullivan (Dispatch Supervisor) has spent the bulk of her time as a dispatcher. This saves on overtime. SEACOM will help to alleviate this strain on the Police budget. SEACOM is set to go live on February 4th, 2019.

Police Department Front Desk personnel will be identified this week.

Animal Control:

Staff has the two additional positions on hold while the future of the Animal Shelter is decided. The Town is looking into a temporary IGA with the Sierra Vista Animal Shelter to house our animals. Cost to be determined.

Animal Control positions are currently at 3 Part Time positions. The Animal Shelter has experienced great challenges over the last month. The Shelter has been closed and animals moved to Sierra Vista Animal Shelter. An electrical problem has been identified. There was a short in the fuse box. We also have a plumbing issue right under this fuse box. Staff is identifying the issues and developing a plan of action to get the shelter back open or send the animals to the Sierra Vista Animal Shelter.

Library Report

- 1) Our Holiday Basket program provided toys and food to over 37 needy families this holiday season. Having folks pick up the baskets at the library was much more effective than delivery. Having Santa there made it a family event. Recommend we do it again next year.
- 2) Friends of the Huachuca City Library purchased 12 matching chairs for the library to be used during classes/workshops. Based on the attendance at the last two speaker programs, they have decided to purchase 12 more along with a cart to store/transport them. Our library wouldn't not be as awesome as it is without the support of this amazing group of folks.
- 3) Healthy Huachuca Committee met on January 7th. Approximately 10 folks attended. Two subcommittees were formed. One to look into transportation to medical appointments and one to look into transportation to groceries/shopping. Next meeting will be February 4th at 5:30 pm at the community center.
- 4) Our programming continues to draw more and more people. The last two Spotlight on Speaker events (Spirits of the Southwest and Decluttering) were standing room only. Digital literacy classes also continue to grow. We may need to look at relooking the location for both of these programs. This month over 100 people attended library programming.
- 5) Currently collecting information and planning our next Library Services and Technology Act Grant which is due in March. Focus is digitalizing the town's history.
- 6) Newsletter continues to be popular. Have been contacted by folks in Whetstone who saw the newsletter and were interested the SVMPO information. Deadline for submissions to the newsletter is the 20th of each month.
- 7) Our ERATE funding request was approved! Press release attached. Coordination is ongoing. We will ask for additional funds next year to move library servers to a secure area.

- 8) Children's Programming: Currently includes three weekly storytimes (preschool, Kinder & 2nd Grade) as well as weekly Coding Club, Basic Electronics and Fun Fridays with STEAM.
- 9) Library Aide and STEAM Coordinator Kara Russian will attend free Star Library Network (STAR Net) and NASA training 4-5 Feb in Prescott put on by the Arizona State Library. Participants will receive NASA resources and discuss how they can be used to engage diverse members of our community. Lodging and training are provided. She applied for and received a scholarship to cover her meals and mileage.
- 10) Upcoming computer workshops - held on Wednesdays at 11 am. In February there will be a small business series of workshops which will include on Saturday workshop:
- January 23rd - Photos from your Phone
 - February 6th - Marketing your Small Business
 - February 20th - Making Eye-Catching Flyers
 - February 23th - How to Make a Web Page
- 11) Upcoming Spotlight on Speakers - held on Thursdays at 10 am:
- January 24th - Ruth Van Otten will speak on "People of the Desert, The Tohono O'odham Nation"
 - February 7th, Jennifer Van Horn, Park Ranger will speak on "Bats of Arizona".
 - On February 21st, Charles Hancock will speak on "The African-American in Times of War"
- 12) The library will also host a series of 4 workshops on healthy eating on Saturdays January 19th and 26th and February 2nd and 9th from 10:30 am to 12:00 pm. The speaker, Mr. Bob Spahle, will focus on the Blue Zones.

Public works Foreman and Landfill

- All Dailey rounds have been completed at all Well Sites, Sewer Ponds, and Landfill.
- All Annual, Simi Annual samples have been pulled and turn in at Turner Laboratories in Tucson.
- Landfill Disposal and Tonnage Activity Form for the 4th Quarter of 2018 has been completed, along with established reporting with ADEQ now.
- The new Landfill Supervisor is working to get all documentation in order, for pass Managers have completely let it go, out of compliance.
- Public works and Landfill staff continually each day, prep, clean, grad Landfill and Recycle Building. Bringing it back to compliance and ready for equipment inside to be removed.

- The 826G Small Packer was picked up from Empire on January 15th. The larger Packer is still in operation. Both Packers have been sold are waiting for Empire.
- The 823F Scraper is not operational, due do a Major Crack on the entire Support Arm for the Paddle Assembly. This was discover while a new hydraulic was replaced from Landfill and Public works crew.
- All the dirt piles around Dust to Dawn have been removed and clean by Public works. It donated to Public works by NPL.
- Repairs to various water meters and service line have been completed.

BUILDING OFFICIAL 2018 YEAR RECAP

Building Department

A total of 46 permits were issued for the year for a total valuation of \$1,177,431.81. \$20,873.04 were collected in fees. The number of permits issued is consistent with the prior 3 years; however, because of the Coca Cola permit for office expansion the valuation and permit fees exceed prior years in totals, The breakdown of the permits are as follows:

Roof Repairs/Replacement	13
HVAC Repairs/Upgrades	8
Residential Structures/Improvements	6
Sheds/Storage Buildings	6
Commercial Remodeling/Improvements	3
Commercial Signs	2
Tower Service Upgrades	2
Gas Pressure/Electrical Panel Upgrade	2
Animal Shelter Projects	2 (Permit fees waived)
Solar Upgrade	1
Fencing	1

Each permit application and submittals are reviewed to confirm that the proposed work meets the applicable building codes, as well as Town zoning use and setback and lot coverage requirements. All Contractors licenses are verified to be in good standing with the Registrar of Contractors. Each parcel is confirmed whether it is located within a flood zone. If it is within a flood zone, the building permit is coordinated with Cochise County Floodplain Department who will also issue a floodplain use permit. The Town performs the inspections on behalf of Cochise County to confirm their requirements are met during construction. Inspections are performed at various times during construction to confirm work conforms to the approved permit and applicable building codes.

Planning and Zoning Commission

The Building Official had a very busy year assisting the Planning and Zoning Commission. The Commission completed a major zoning code text amendment in 2018 with the rewrite of the entire Sign Code, Manufactured Home and Recreational Vehicle Park regulations; revision of the regulations for home-based businesses; revision of the approved uses within the residential zones pertaining to manufactured homes; creation of a public participation process for all future Commission projects. The Building Official assisted the Commission by researching codes adopted by other municipalities and presenting the various choices to the Commission for consideration. The Commissioners were encouraged to discuss each issue and instruct the Building Official on their choices along the way.

Once the Commission was satisfied with the final wording of the zoning text amendments, the Building Official prepared the final document. A presentation was given to the Council in a work session to introduce the proposed text amendments to them, then to the general public in a neighborhood meeting at the Community Center. The Commission completed their process by holding a public hearing on November 7, 2018. The Building Official assisted by preparing the information packets, as well as the public announcements that were published in the newspaper and posted at the appropriate Huachuca City locations. At the conclusion of the public hearing, the Commission voted to send the text amendments to the Council for final approval. At this point, the Building Official sent the document to the Town Attorney for preparation of the necessary Ordinances and Resolutions. Second readings and approvals will be completed in the January 2019 Council meetings.

The Building Official also assisted the Planning and Zoning Commission with a site review and two conditional use permit applications. The site review application was for the proposed Coca Cola office expansion project. The Building Official assisted the Commission by reviewing the application and submitted documents, as well as gathering input from other Huachuca City departments. Once it was determined the application was complete, the project was presented to the Commission for their input. After that, the Building Official worked with the Architect in the final preparation of the blueprints and specifications. The plan review was completed and the building permit for the project was issued in November 2018.

The two conditional use permits (Gardner's Garage and the Community Garden) each required a public hearing before the Commission. The Building Official is required to review each application to confirm they are complete and all required information/documents are included and the necessary fees are paid. Once confirmed the packets are complete, a public hearing is scheduled with the Commission, public notices are published in the newspaper and posted at the appropriate locations in Huachuca City. In addition, the Building Official sends out information letters to all property owners located within 300 feet and makes himself available to discuss the application with anyone that inquires. He also coordinates with other Huachuca City departments to gather additional input for the Commission to consider for the particular project. At the public hearing, the Building Official presents the project to the Commission. Once the hearing is over and the recommendation from the Commission is forwarded to the Council for the final approval, the Building Official makes himself available to the Council to answer any questions they may

have regarding the project and/or application. Once the final decision is made on the conditional use permit, the Building Official sends the Applicant a letter informing them of the decision and any conditions that have been agreed upon. The Building Official continues to monitor the property to make sure all conditions are followed until such time the property ceases its use as outlined in the conditional use permit.

Another function of the Planning and Zoning Commission is to monitor the approved Huachuca City General Plan. The current plan was approved and enacted in May 2017. Soon afterwards, the Commission laid out a plan for the periodic review of the goals and objectives, the date when major amendments are presented and considered and a review of the quarterly/annual reports. The Building Official is tasked to oversee the implementation of the plan, as well as preparation of each of these reviews and reports for Commission review. The Town is on course to meeting the goals and objectives outlined in the General Plan.

Zoning Administrator

Per the Town Code, the Building Official is tasked to fulfill the duties of the Zoning Administrator. These duties include enforcing the zoning code provisions, providing information to the general public and educating the public of any changes/updates to the zoning code. The following is a sampling of some of the work accomplished by the Building Official/Zoning Administrator in 2018:

- A. 18 Courtesy Letters sent for zoning violations – 15 resolved without further action, 2 required police enforcement and court intervention, 1 case still open
- B. 11 Notice of Violations (NOV) sent for zoning violations – 5 resolved without further action, 4 required court intervention (3 cases dismissed due to death of property owner), 2 cases still open
- C. 3 Properties were condemned due to damage and unsafe conditions. All properties are currently secured.
- D. Prepared for and participated in 8 court appearances in the year of 2018 in reference to Notice of Violations issued for 4 separate zoning cases. Three of these cases were dismissed due to the death of the property owner. At present, the heirs are working with Town staff to correct the violations. The 4th case was resolved through court order.
- E. Worked with Town Risk Pool Attorneys in preparation for a lawsuit case brought against the Town regarding an adult entertainment zoning use violation. At the request of the property owner, the case was placed on hold due to a family issue. May proceed in court in 2019 if not settled beforehand.

- F. Fielded several requests from property owners, realtors, appraisers and attorneys regarding zoning classifications, allowable uses, building permits issued, etc. These requests are fielded on a weekly basis.

Floodplain Management

Per the Town Code, the Building Official is also tasked to fulfill the duties of the Floodplain Administrator. This involves being the local contact on all matters pertaining to floodplain management. At present, the Town has an intergovernmental agreement with the Floodplain Department of Cochise County to issue floodplain use permits in conjunction with the Town building permit applications on properties located within a flood zone. Once these floodplain use permits are issued by the County, the Town performs all necessary inspections and ensures all floodplain provisions are applied, as well as obtain the necessary Elevation Certificates at the conclusion of the project.

In 2018, representatives from FEMA met with the Building Official to discuss areas that the Town would like reviewed. Due to extensive reconstruction work that had previously been completed on Fort Huachuca and along the Babcomari Wash, a request was made by the Building Official to reconsider the flood zone classifications in lower Huachuca City. The Building Official and Public Works Director attended several FEMA sponsored workshops in the area to discuss this matter further. As a result, FEMA included the Town in the current round of remapping of the area. This is good news for the Town residents, for the possibility of removing or reducing the flood zone classification could have a direct impact of their finances by not having to purchase expensive flood insurance. The Building Official also participated in a Webinar with FEMA in late 2018 to review the areas to be included in the study. Just last week, the Building Official received word from the Engineering firm in Dallas that FEMA hired to study the area and they advised that they will soon be sending out letters to inform officials of their planned methodologies to be used in their study of the area. This will be an ongoing process that may take up to 12 to 18 months to complete. Hopefully, the end result will be worth the wait.

Other Duties

From time to time, the Building Official has been tasked by the Town Manager or other Town Department head to assist in various projects. The following is a sampling of these various projects but in no way is a complete list:

- A. Inspected, evaluated the needs and assisted in the gathering of bids for remodeling of the Animal Shelter.
- B. Oversaw the oiling, sealing and striping of the west side parking lot at Town Hall.
- C. Assisted Public Works with the repairs at Howard and Skyline Streets.
- D. Assisted Public Works in creating a Right-of-Way permit application and helped to oversee work completed from the applications. Currently working to establish a fee for this permit work in the future.

- E. Assisted Public Works in creating the specifications and overseeing the installation of the Sewage Grinder at the sewer ponds.
- F. Assisted Public Works in the grading and drainage of Hunt Road
- G. Assisted Public Works and Town Manager on the recommendation and specification of the methane monitor well upgrades at the landfill.
- H. Assisted Town Manager in the recent review of Gila and School Drive street survey for the Tombstone School Board.
- I. Assisted Town Manager in question of right-of-way on Edgewood Drive
- J. Assisted Police Department on property boundary identifications and confirmation of property ownership and contacts when requested.
- K. Assisted Police Department on specific code enforcement cases when requested.
- L. Assisted Fire Department in posting notices for unsafe structures after a fire or disaster related occurrence.
- M. Assisted Fire Department and provided technical assistance when requested for commercial fire inspections.
- N. Fielded incoming calls that involve technical information regarding the Town.

Please keep in mind that this is an overview of the work accomplished by the Building Official in the 2018 year. It is by no means to be considered a list of all work, as there are many day-to-day tasks that are completed that are important but not note-worthy. If you have any questions, please feel free to contact me to discuss.

Respectfully submitted,

Dr. Jim Johnson
Building Official/ Zoning Administrator

Sierra Vista Metropolitan Planning Organization (SVMPO)
January 17, 2019 Executive Board Meeting
Submitted by Councilmember Joy Banks, January 18, 2019

The board re-elected Sierra Vista Mayor Rick Mueller to be its Chair, and Cochise County Supervisor Pat Call to be Vice-Chair. Sierra Vista Councilmember Rachel Gray was appointed as alternate to the Rural Transportation Advocacy Council (RTAC), a state-level committee made up of all the MPOs and COGs not included in Maricopa or Pima County.

The Public Participation Plan garnered 12 public comments, most expressing the need for the SVMPO to be more transparent and open to the public. Administrator Karen Lamberton is researching ways to accomplish this.

Two changes were approved for the Transportation Improvement Program (TIP):

1. Move forward FY19 funding for the North Garden/Fry Blvd ("West End") Project into FY20.
2. An emergency pre-emption signal on Rte. 90 in Huachuca City to facilitate access for Whetstone Fire and other emergency services. ADOT representative Jeremy Moore said it will be a quick process but that a meeting is needed with pertinent Town and Whetstone Fire officials to determine best location, etc.

The SVMPO Technical Advisory Committee (TAC) recommended several purchases and projects be added to the Work Program. All items were approved:

1. An equipment purchase of a V-Sense Road Geometry accelerometer and software for Cochise County, something the County needs to assess road safety conditions. At present no jurisdiction has one.
2. A roadway assessment for the Town of Huachuca City and surrounding area that includes identification of rights-of-way, ownership, road conditions, etc. This study would assist both the Town and Cochise County with potential future annexation activities. Estimated cost: \$30,000
3. A Signal Timing Study update for the City of Sierra Vista.
4. Public Outreach on the North Garden/Fry Blvd Project. The SVMPO has received several comments of concern about the scale and adequacy of outreach for this project, given its key transportation circulation position and the overlays of Title VI vulnerable population groups.

Upper San Pedro Partnership (USPP) Partnership Advisory Commission (PAC)

December 19, 2018 Meeting

Report submitted by Councilmember Joy Banks, January 18, 2019

Nine member agencies of the PAC attended, however eleven are needed for quorum. It was agreed to continue the meeting with informational items only.

Chairman Pat Call introduced Rick Coffman, vice-president and general manager of Castle & Cooke. His company is developing the Tribute master planned community project of up to 7,000 homes in Sierra Vista, east of the intersection of Buffalo Soldier Trail and Rte. 92. Mr. Call noted that Judy Gignac used to represent the Bella Vista development on the USPP for many years.

Mr. Call noted that many USPP members, especially federal agencies, are rethinking their commitments to the Partnership. He said US Fish and Wildlife Service has dropped out, and US Forest Service feels they have nothing to contribute. Bureau of Reclamation (BOR) representative Eve Halper voiced similar opinions, that BOR is assessing all its involvements. Mr. Call says many PAC meetings are cancelled due to lack of agendas and lack of interest by stakeholders.

Bruce Gungle with United States Geological Survey (USGS) presented his work on what a USPP web portal might look like, using the USGS Texas Water Dashboard and The Nature Conservancy's Texas Water Explorer as examples. He said USGS can help design it and help with the technical side, since the majority of studies and gauging data is housed with USGS. Mr. Call said Cochise County has a robust GIS system that could be integrated. The USPP Tech Committee has applied to BOR for a Watersmart Applied Science Grant to fund the web portal, the only hitch is the requirement for a 50% cash match from non-federal sources. Arizona Department of Water Resources (ADWR) has offered to cover a large percentage of the match, and Sierra Vista is on board for a portion according to City Manager Chuck Potucek.

The proposed Science Summit will be put off until more scoping is done. Only two Partnership members completed the email survey. [Note: I completed the survey for the Town at the direction of Town Manager Williams; it is attached.] It was suggested that potential funds and expertise might be tapped from the Univ. of AZ, the Cooperative Extension office, and private foundations for the preparation of a comprehensive summit that will draw interest from legislators, scientists and the public. Mr. Call recommended a summit work session with the Tech Committee and outside agencies including the Huachuca 50 and the Hereford National Resource Conservation District (NRCD) sometime in January.

Upper San Pedro Partnership (USPP) Technical Committee January 16, 2019 Meeting

Report submitted by Councilmember Joy Banks, January 18, 2019

Tech committee members discussed the work plan's three tasks:

- 1. USPP website** -- Disclaimers will be posted about using presenters' materials, that while they may be shared with the public, they use preliminary data which is subject to change, and should not to be cited without the author's approval.
- 2. Web portal** -- The Bureau of Reclamation (BOR) grant process is delayed due to the government shutdown so perhaps Feb – April. A suggestion was made to contact the Univ. of AZ to facilitate and consult on this project.

- 3. Science summit –** Some PAC members replied to the survey that they wanted more input before a science summit was held or planned. A work session on the science summit is rescheduled to Jan. 24.

Karen Riggs with the Arizona Department of Water Resources (ADWR) gave an update about the ‘well sweep’ which will take place beginning in February. A well sweep is state-wide data collection from existing water wells that are fitted with monitoring devices. These include government and municipal-controlled wells, along with private wells whose owners voluntarily participate in monitoring. There are 1,900 wells in the San Pedro basin which ADWR collects data from, and results are used to create water level change maps. Results will take up to a year to be published. The two ADWR field office personnel doing the data collection may be able to attend the Tech Committee meeting on Feb. 20th.

Ricardo Aguiere with Holistic Engineering and Land Management (HELM) gave a presentation about the Three Canyons project, which is funded by the USPP through its work group, the Cochise County Recharge Network (CCRN). The 480-acre site in Palominas had once been a hay-growing operation with large agricultural wells, but is now eroded and bare. It was purchased by the County to help offset Ft. Huachuca’s water use, and as a demonstration site for ‘regenerative agriculture’-- a method of cattle grazing that can improve soils, promote native grasses, stop erosive runoff, and replenish the aquifer.